



**MANAV RACHNA  
UNIVERSITY**

Declared as State Private University vide Haryana Act 26 of 2014

# **MANAV RACHNA UNIVERSITY**

(Established vide Haryana Act 26 of 2014)

**MINUTES  
OF  
FIFTH MEETING  
OF THE  
BOARD OF MANAGEMENT**

**Dated: 15.05.2017**

## **Minutes of the Fifth Meeting of the Board of Management held on Monday, Dated the May 15, 2017 at 2.00 P.M in the Board Room, A-Block, MRIU Campus, Faridabad.**

A meeting of the Board of Management of Manav Rachna University was held on Monday, Dated 15.05.2017 at 11.00 A.M in the Board Room, MRIU Campus, Faridabad to consider various administrative, academic and financial matters. The following were present:

1. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor;
2. Dr. Amit Bhalla, Vice President, MREI,
3. Dr. N.C. Wadhwa, Vice Chancellor, MRIU;
4. Dr. M. M. Kathuria, Trustee (special Invitee);
5. Shri Navdeep Chawla, M.D. Psychotropic India Ltd., Faridabad,
6. Shri M.K. Miglani, Former Vice Chancellor , KU & HAU (Haryana),
7. Prof. (Dr.) V.K. Mahna, Pro V C & Dean , Faculty of Management and Humanities;
8. Prof. (Dr.) Meenakshi S. Khurana, Dean, Academics;
9. Prof. (Dr.) B.M. Behal, Dean, Applied Sciences & Research (Special Invitee)
10. Prof. Sangeeta Banga, Director/Dean, Students Welfare;
11. Dr. Kameshwar Singh, Registrar/Secretary.

Worthy Additional Chief Secretary (Higher Education) or his nominee and Shri S.K.Jain, MD, Indo Autotech Limited, Faridabad, who could not attend the meeting due to their other professional engagements were granted leave of absence.

The following are the minutes of the meeting:

### **5.1 Opening remarks by the Chairman**

The Chairman welcomed the Members present in the meeting and said that, the university has been doing well on all the fronts. He presented a brief account of it before the members starting with the achievement of the faculty members and concluding with Ph.D. admissions made during the year 2017. He stated that Ms Hanu Bhardwaj, HoD , CSE was given " Best Talk Award" by the Infosys.Ltd. One of our professors, namely, Dr. Rajiv Nandan Rai was offered the assignment as Visiting Professor at IIT, Kharagpur. The results of the University were declared well in time and this become possible only because of the hard work put by Prof. Mahana, Dean Academic and their team, He puts on record his deep appreciation for them.

The Chairman further informed that recently, a conference was organized at Bali wherein papers were presented by the faculty which got wide appreciation. 60 % of our students got placement in reputed companies. Many of our students have joined Master Programs in foreign Universities. In April, we celebrated the Founder's day with much fanfare. On that occasion, Manav Rachna Excellent Awards were given to



five eminent personalities for their significant role in the area of their work on the recommendation of a Jury headed by Padma Shri Prof. Pitam Singh.

Bar Council of India Committee visited the University on 10<sup>th</sup> of May. The Committee was very appreciative about the faculty and the infrastructure. MRNAT-2017 was conducted on 14<sup>th</sup> of May, 17. Approximately 1000 students appeared in the test which is indicative of the popularity of the Manav Rachna among the masses. . He also mentioned about the new admissions under Ph.D. Program and apprised the members that this time, the university has been little choosy as it was not getting an adequate number of Supervisors to supervise and guide the scholars and therefore, took 29 candidates, out of which 26 have joined the program which is a sizable number for a new University.

We are confident to achieve our goal with the hard work and dedication of our faculty and staff in coming years. With these words, the Chairman concluded his remark and requested the Registrar to take up the Agenda of the Meeting. The Registrar took up the next agenda for consideration of the Hon'ble members.

### **5.2 Confirmation of the Minutes of the last meeting of the Board held on 28.09.2016**

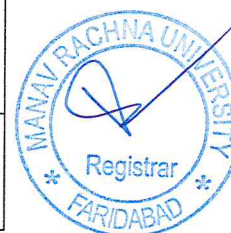
The Board was informed that Minutes of the last meeting held on 28.09.2016 were circulated to all the members vide letter no. MRU/ BoM (A&M)/2015, dated 27.10.2016, no comments were received from any one of the members. The Board after deliberation confirmed the minutes of the last meeting.

**Decision: The Board confirmed the Minutes of the last meeting.**

### **5.3 Action Taken Report on the Decisions taken in the Fourth Meeting of the Board.**

The action taken by the University on the decisions of the Board were listed for information of the Hon'ble members as under:

<b>Sl. No.</b>	<b>Agenda</b>	<b>Decisions</b>	<b>Action taken thereon</b>
1.	Opening Remarks by the Chairman	-	No action required
2.	Confirmation of the Minutes of the last meeting held on 21.01.2016	Board confirmed the minutes of the last meeting	No action required
3.	Action Taken Report on the Decisions taken in the last Meeting of the Board	Took the action taken report on record.	No action required



4.	Matter for Information	Took the information on record	No action required
5	Matter for Ratification	Board ratified the appointment of One Professor, one Associate Professor and Twelve Assistant Professors.	No action required
6.	Consideration of the recommendation of the Finance Committee made in its meeting held on 06.09.2016.	The Board accepted the recommendations of the Finance Committee and approved its submission to the Governing Body for approval.	The matter was placed before the Governing Body in its meeting held on 15.12.2016. The GB approved the recommendations.
7	(a) Approval of the MRU (Second) Regulation, 2016 on Sexual Harassment of Women at Work place.  (b) Approval of the MRU (Purchase of Goods & Services) Regulation, 2016	The Board approved the Regulation.  The Board approved the above Regulation	Approved Regulation was circulated among the Depts. For information and action.  Approved Regulation was circulated among the Depts. For information and action.
8	Creation of Faculty of Law and Department of Law	The Board approved the creation of the Faculty of Law and the Department of Law in the University.	The Faculty and the Department of Law have been created and Dr. Varsha Vahini has been assigned with the responsibility of the HoD.



<p>9</p>	<p>Any other matter with the permission of the Chair</p> <p>1. Withdrawal/Refund Policy for the Academic session 2017-18.</p> <p>2.. Approval of Intake and Fee Structure for various UG/PG Programs to be offered during the academic session 2017-18.</p> <p>3. Research and Innovation Incentive Scheme for Faculty Members for Research Publication/Patents</p> <p>4. Matter of Ratification:</p> <p>(i) Approval of amount of seed money sanctioned by the Vice Chancellor to the faculty members for their Research Projects for the Year 2017-18</p> <p>(ii) Approval of MRU Strategic Plan for Academic Year 2016-2020</p>	<p>1. Board approved adoption of the withdrawal/refund policy specified in UGC Regulation, 2016 for the academic session 2017-18.2.</p> <p>Approval of Intake and Fee Structure for various UG/PG Programs to be offered during the academic session 2017-18</p> <p>3. Board approved the above proposal</p> <p>The Board ratified the amount of seed money of Rs. 36.44 Lakhs sanctioned by the Vice Chancellor to the faculty members for their Research Projects for the Year 2017-18</p> <p>Board of Management ratified the strategic plan of the University for the period from 2016-2020 with</p>	<p>The Fee Refund policy has been further modified by the UGC vide their Regulation Dated 06.12.2016 which was taken up for consideration in the Governing Body meeting held on 15.12.2016 and approved for adoption. The Governing has approved the same and it is incorporated in the Admission Brochure-2017-18.The Policy is circulated among the faculty of all the Departments of the University</p> <p>No further action required.</p> <p>No further action required.</p>
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	<p>5. Matter for information :</p> <p>(a) Gazette Notification of MRU First Statutes</p> <p>(b) Admissions made to the UG/PG Programs for the Academic Session 2016-17</p>	<p>advice that progress/status be reviewed every two years and presented for information to the Board</p> <p>The Board took on record</p>	<p>No further action required.</p>
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**Decision: The Board took the Action taken Report on record.**

#### **5.4 Matter for information**

##### **i) Appointment of Deans and Heads of the Departments**

The Board was informed that Deans & HoDs of the University were appointed w.e.f. 01.04.2015 with the approval of the Board of Management vide Order dated 16.03.2015, The term of the Deans and HoDs has been prescribed as 2 years in the First Statutes of the University, which had become over for majority of members in April this year. Accordingly, the appointment of Deans & HoDs, who had completed two years was taken up once again and the following Faculty Members, assigned with the responsibility of Dean & HoDs were re-nominated as member of the Board for another term of 2 years and some new faculty members were appointed as Head of the Departments, as indicated against their names.

Deans (Re- appointed):

- |                                   |                               |
|-----------------------------------|-------------------------------|
| 1 Prof (Dr.) Meenakshi S. Khurana | : Dean (Academic)             |
| 2. Prof. (Dr.) B.M Bahal          | : Dean (App. Sci. & Research) |
| 3. Prof. (Dr.) M.R Tyagi          | : Dean (Engineering)          |
| 4. Dr. Sangeeta Banga             | : Dean, Students Welfare      |

Head of Departments

Re-appointed:

- |                       |                            |
|-----------------------|----------------------------|
| 1. Dr. Megha Mittal   | : HOD, Dept. of Chemistry  |
| 2. Dr. Haidar Abbas   | : HOD, Dept. of Physics    |
| 3. Shri Jaideep Singh | : HoD, Dept. of Humanities |



Appointed:

- |                        |                             |
|------------------------|-----------------------------|
| 1. Dr. Babita Parashar | : HoD, Dept. of Education.  |
| 2. Dr Y.k. Awasthi     | : HoD, Dept. of E & C Engg. |
| 3. Dr. Sujata Nayak    | : HoD, Dept. of Mech. Engg. |
| 4. Dr. A.K. Awasthi    | : HoD, Dept. of Mathematics |
| 5. Dr. Varsha Vahini   | : HoD, Dept. of Law         |

Board was of the view that the Dean, Faculty of Law should also be appointed. It was resolved that the Dean (Academics) may assigned with this responsibility of the Dean, Faculty of Law till such time a new Dean for the Faculty of law is appointed.

**ii) Faculty members Joined/Resigned from the Service since 01.10.2016 onwards.**

The Board was informed that during the last 7 months, 13 faculty members Professor-2 ( Mechanical-1, Law- 1), Associate Professor - 2 ( ECE-1, Law-1) and Assistant Professor-09 (Physics-2, Chemistry -2 Law -4, B. Ed -1) and one Dy. Registrar (Admin.) have joined the university and Assistant -08 (ECE- 5, ME-1, Chemistry-2) Associate Professor-1 (ECE -1) and one Workshop Attendant have resigned from their posts for their personal reasons and relieved from the university.

**iii) Students Achievements**

It was submitted for information of the Hon'ble members that students of the University participated in various events organized by other institutions/organizations from time to time during the last seven months and achieved distinction in many activities/events. The highlights of the same are mentioned hereunder for information and record.

- Team **"TECHSPIRITS"** comprising of Vansh Mudgil, Tarun & Abhijeet (ME 8<sup>th</sup> sem) participated in **Valeo Innovation Challenge 2017 organised by Valeo Ltd Paris** and have been shortlisted as semifinalists. **Total of 1628 teams participated across the globe and out of these only 24 made it through the semifinals.** All the selected teams will be provided with the grant of **€5,000 to develop the prototype.** Team submitted the concept under the mentor ship of Dr. Y.K Awasthi (Associate Prof. ECE Department-MRU) and Final round of the competition will take place at Paris in October.
- **In September, 2016,** Neeraj Saini of ECE was invited by **University of Pennsylvania** to participate in **Fall's Penn Apps event.** He attended the same followed by another event **HackMIT organized at Massachusetts Institute of Technology.** He received funding of **USD 500 from University of Pennsylvania** to attend the event.
- **In September, 2016,** Neeraj Saini of ECE was invited to showcase his R&D work at the **HUB week. Founded by The Boston Globe, Harvard University, MIT** and Mass General Hospital, HUBweek is a first-of-its-kind civic collaboration



that brings together the most creative and inventive minds making an impact in Boston and around the world.

- **Neeraj Saini of ECE has been recognized as one of the world finalists for the Tomorrow challenge 2016**, a global event for most promising Science Technology projects and Startups. The event was held at **Paris in the month of October**.
- **Team Grivaditi, Eye Luminatae from MRU got the Jurry's choice award in Yahoo Accenture innovation Jockey's Season 5 held in October,2016 at Bangalore.**
- **Three teams from MRU, Team Path Finders (Alpana (ECE) & Nidhi Goel (CSE)), Team E2 (Vikrant Prashar (ME)) & Team MANAS (Kapil Tewatia (ME)) got shortlisted for the finals under different categories of Yahoo Accenture innovation Jockey's Season 5 and represented Manav Rachna University.**
- **Team CHAIN RXN from MRU (ME Department) Participated in competition Efficycle 7 held at Lovely Professional University and was ranked under top 20 out of 138 total teams that participated from various institutes of the country.**
- **Aman Bhardwaj of B.Tech. CSE 2nd year and Yuvan Saluja of B.Tech. CSE 1st year participated in the Extempore held in Students' Pulse session during the 30th TIFAC Foundation Day organized at IIT, Delhi Yuvan Saluja got the 3<sup>rd</sup> position and received certificate from Dr. Prabhat Ranjan, ED, TIFAC.**
- **Students of Manav Rachna University participated in a State Level Event, 'IGNIDEA 2017' organized by the English Literary Society, the Environment Club and the Planning Forum of DAV Centenary College, Faridabad on 22nd March 2017. Alpana Bhanot (ECE 3rd year) bagged second prize in English Debate Competition. Shailaish Raathi and Shubham Aggarwal(ME 3rd year) won second prize in Quiz Competition.**

#### **iv) Placements**

MRU received a good response from the corporate world for placement of students of the batch of 2016-17. Corporate faith in the UG and PG programs of MRU saw a good response and support from the recruiters. 28 companies participated in our placement processes and offered job to 137 students out of 233 eligible for placements (58.80%) during the period from July-2016 to March, 2017. Highest package offered to a student is Rs. 6.80 lacs per annum while Average package remains at Rs. 3.2 Lacs per annum

**Decision: The Board took the information on record with the advice that Dean (Academic) should be assigned with additional responsibility of Dean, Faculty of Law till such time a Dean for faculty of law is appointed by the University.**

## **5.5 Matter for ratification**

### **(i) Rationalization of Intake of the UG/PG Programs offered during the Academic years, 2015-16 & 2016-17.**

The First enrolment of the Manav Rachna University commenced from the Academic Year 2015-16 based on the intake approved by the AICTE as per the proposal submitted by the Principal /Director of the erstwhile MRCE (now MRU) in respect of all the Engineering and Management Programs (UG/PG). B.Sc. (Hons.) programs in Physics, Chemistry and Mathematics were added as new programs by the University and decided to be offered with intake 40 each in all the three streams.

On closing of the admission process for the year 2015-16, it was found that a large number of seats are still vacant; as a result, a need was felt to review the sanctioned intake keeping in view the admissions made against those seats but this exercise could not be taken up with the Board of Management which is competent to reduce/increase the intake of the Programs. The details of program wise sanctioned intake and admission made in each program during the academic year 2015-16 was placed in the Meeting.

The Academic session 2016-17 started with all the existing UG/PG programs offered during the year 2015-16 with intake placed in the Meeting as per the approval of the Board of Management. Further, three (3) new Master in Science programs i.e. M. Sc. Physics, Chemistry and Mathematics with intake 20 each and five MBA Programs with different specializations and intake varying from 20 to 30 each were started in place of MBA (60) from the Academic session 2016-17 with the approval of the Board of Management & the Government.

Again after the admission process was completed, it was noted that a large number of seats remained vacant in all the disciplines except Computer Science & Engineering which further compelled to think of the review of the intake in proportions of the Admissions made in those programs limiting it to the minimum Unit prescribed for each UG/PG Programs.

To act on it, a meeting of all the Deans of Faculties was held to review the admission status of both the years 2015-16 & 2016-17 and keeping in view the infrastructure available with different Faculties, trend of admission in the various programmes and response of admission-seekers, it was decided to revise and rationalize the sanctioned intake for various programmes under different Faculties was also provided for perusal.

Since, the University had to submit details of the faculty and the students' intake to the Directorate of Higher Education Haryana, Panchkula, the above exercise was carried out with the approval of the Hon'ble Vice Chancellor/Chancellor.

### **(ii) Appointment of Faculty and the staff in the University**



The Board was informed that recruitment action was started for filling up the vacant faculty positions in the existing as well as newly created academic departments to enable them to cope up with the faculty shortage by notifying the vacancies in the leading news papers as well as uploading of the same on the university website. In order to select the candidates, the interview was held on many occasions by the Selection Committee constituted by the Vice Chancellor.

It may be pertinent to mention here that the Board of Management is the Appointing Authority for the Teaching and Non teaching staff of the University, as per the provisions prescribed in clause 7 (iv) (f) of the First Statutes of the University. Further, Section 17 (4) of the Haryana Private Universities Act, 2006 prescribes that, if in the opinion of the Vice Chancellor, it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under this Act, he may take such action as may deem necessary and shall at the earliest opportunity thereafter report his action to such officer or authority as would have been in the ordinary course dealt the matter.

Based on recommendations of the Selection Committees, the following persons were appointed with the approval of the Vice Chancellor and appointed to the positions of Professor, Associate Professor and Assistant Professor from the date indicated against their names.

S. No.	Name	Post	Dept.	D.O.A
1	Dr. Rajeev Nandan Rai	Professor	ME	03.10.2016
2	Dr, Anju Kumari	Asst. Professor	Phy.	09.01.2017
3	Dr. Charu Pathak	Asst. Professor	ECE	02.01.2017
4	Dr. Versha Vahini	Asst. Professor	Law	03.01.2017
5	Dr. Deepti Maikhuri	Asst. Professor	Phy.	23.01.2017
6	Dr. Priti Gupta	Asst. Professor	Chem.	23.01.2017
7	Dr. Patrali Banerjee	Associate. Professor	Chem	20.02.2017
8	Piyanka Maderna	Asst. Professor	Law	15.04.2017
9	Akanksha Jumde	Asst. Professor	Law	10.04.2017
10	Aditi Chaudhary	Asst. Professor/LO	Law	03.04.2017
11.	Dr. Tarundeep Kaur	Asst. Professor	Law	03.04.2017
12	Dr. Kiran Gupta	Asst. Professor	B. Ed.	03.04.2017
13	Dr. Jose P. Verghese	Professor	Law	10.05.2017
14	Garima Yadav	Asst. Professor	Law	10.07.2017*

Board of Management was requested to ratify the action taken by the University.

Decision: The Board ratified the rationalization of Intakes as proposed and appointments of faculty in different streams made by the University.

5.6 Approval of the decisions of the Academic Council taken in its Fourth meeting held on 12.04.2017.



The Board was informed that fourth meeting of the Academic Council was held on 12.04.2017 to discuss various academic issues. The details of the Agenda which were taken up for discussion and the Decisions taken thereon are reproduced for ready reference:

S. No	Agenda	Decisions / Recommendations
1	Opening remarks by the Chairman	-
2	Confirmation of the Minutes of the last meeting of the Academic Council held on 20.10.2016.	Academic Council approved the Minutes of the last meeting.
3	Action Taken Report on the decisions taken in the Second meeting of the Academic Council.	Academic Council took the Action Taken Report on record
4	Matter for information a) Constitution of Board of Studies and Board of Faculties for the Department of Education b) Students Achievements	Academic Council took all the information on record.
5	Matter of Ratification a) Admissions of Mr. Mudit Bhandari and Ms. Prerna Sharma through Migration in B.Tech, CSE, 2nd Semester	Academic Council ratified the admissions.
6	Approval of Panel of Experts for the Department of Education.	Academic Council approved the panel of experts for the Department of Education..
7	Approval of admissions made under Ph.D. Programs	Academic Council approved the admissions of 26 candidates under the Ph.D. programs.
8	Approval of Program Structure and Syllabus for the B.Ed. & Integrated B.Ed. programs	Academic council approved the program structure and syllabus for the B.Ed. & B.A./B.Sc.B.Ed. programs.
9	Approval of Massive Online Courses to be offered by the University as per the MHRD guidelines on the subject matter	Academic council approved the same
10	Approval of format of Degree Certificate for UG/PG Programs	Academic council approved the format of the Degree Certificate.
11	Consideration and approval of Guidelines for implementation of Teaching, Learning and Assessment Process	Academic Council approved the guidelines and manual for its effective implementation.
12.	Any other matter with the permission of chair.	



	<p>a) Placement details</p> <p>b) Discontinuation of B.Tech-Electronics &amp; Communication Engineering program from the year 2017-18 onwards</p>	<p>----</p> <p>Academic council concurred with the proposal and recommended the same for further consideration by the Board of Management.</p>
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Board of Management was requested to approve the decisions/recommendations of the Academic Council of the University.

**Decision: The Board approved the decisions of the Academic Council.**

**5.7 Consideration of the recommendations of the Finance Committee made in its meeting held on 09.05.2017.**

The Board was informed that Sixth meeting of Finance Committee was held on 09.05.2017 wherein, decisions on financial matters were taken. The minutes of the meeting of the Finance Committee was **tabled** in the meeting.

The Board deliberated over the proposed budget for the year 2017-18 and was very particular about the projected deficit of approximately Rs. 12 Crs. and therefore, suggested that there is a need to have a relook on the proposed expenditures and to reduce the deficit by reducing the expenditure.

**Decision: The Board accepted the recommendations of the F. C. with the advice to review the proposed expenditure in context to receipts prior to its submission to GB for approval.**

**5.8 Approval of Annual Report of the University for the Year, 2015-16**

The Board was informed that, as per the provision under the section 42 of the Haryana Private Universities Act, 2006 and amended from time to time, Annual Report of the University shall be prepared by the Board of Management which shall include among other matters, the steps taken by the university towards the fulfillment of its object and shall be approved by the Governing Body. The copies of the Annual Report shall be submitted to the sponsoring body and also presented to the Visitor and the Government. In order to prepare the report, a committee headed by the Dean Academic with four other members was constituted.

The draft Annual Report, recommended by the Committee and okayed by the Hon'ble Vice Chancellor was placed before the Board for consideration. The Board after deliberation approved the Draft Annual Report for submission to the Governing Body.

**Decision: The Board approved the Annual Report (2015-16) for onward submission to the Governing Body for their approval.**

**5.9 Institution of Medals & Awards**

**The Board was informed that the University intends to encourage and honour the students who have achieved the academic proficiency/have emerged as Leaders to motivate others or have attained national/international recognition bringing laurels to the Institution or have been outstanding achievers in the area of Research, Sports, Creative Arts and Community Service. It is proposed to institute the following medals and awards, which shall be given at the time of Convocation**

**President Medal-** This medal will honour a student who has evidenced significant achievement at International Level in the following areas:

1. Research
2. Sports
3. Creative Arts
4. Community Involvement
5. Professional

**(i) Vice President Medal-** This medal will honour a student who has evidenced significant achievement at national Level in the following areas:

1. Research
2. Sports
3. Creative Arts
4. Community Involvement
5. Professional

**(ii) Patron Medal** - Awarded to a female student who best exemplifies the attributes of engaged leadership; inexhaustible optimistic aptitude about challenges and opportunities, integrity, courage and honesty.

**(iii) Vice Chancellor Medal** - This medal will honour a student who has the best academic record (highest CGPA / %) in the University examinations across all UG programmes offered by the University.

**(iv) Academic Proficiency Medal** - Awarded to highest scorer in the program.

**(v) Student Leadership Medal(s)** - Awarded to student(s) who has / have evidenced ability to motivate other students and has/have successfully lead teams for specific organizational goals.

**(vi) Outstanding Achievers Awards in the Area of:**

1. Research
2. Sports
3. Creative Arts
4. Community Involvement
5. Best Internship/Placement

Students shall be asked to self- nominate themselves in a prescribed Form for the category **i, ii, iii, vi & vii** and submit relevant documents for building their case. **The students applying for the award should be eligible for conferment of degree** in the said convocation.

The decision regarding the Medals/Awards shall be taken by a committee constituted by the Vice Chancellor which shall comprise the following officers:

- |                         |   |                   |
|-------------------------|---|-------------------|
| 1. Pro- Vice Chancellor | : | Chair Person      |
| 2. All the Deans        | : | Members           |
| 3. Proctor              | : | Member            |
| 4. Registrar            | : | Members Secretary |



As per the provision in clause 7(iv)(p) of the First Statute of the University, the Board of Management has the power to institute fellowship, scholarship, studentship, awards, prizes etc. Further, the Provisions under the clause 8 (iv)(e) of the statute prescribes that Academic Council may frame regulations as are consistent with the statutes and ordinances regarding the award as above. **Decision: Board approved the Institution of above Medals & Awards.**  
**Supplementary Agenda**

**SA.5.1 Approval of the decisions of the Academic Council taken in its Third Meeting held on 20.10.2016.**

The Board was informed that third meeting of the Academic Council was held on 20.10.2016 to discuss various academic issues. The details of the Agenda which were taken up for discussion and the Decisions taken thereon are reproduced here-under for reference:

S.No	Agenda	Decisions/Recommendations
1	Opening remarks by the Chairman	-
2	Confirmation of the Minutes of the last meeting of the Academic Council held on 13.01.2016.	Academic Council approved the Minutes of the last meeting.
3	Action Taken Report on the decisions taken in the Second meeting of the Academic Council.	Academic Council took the Action Taken Report on record
4	Matter for information a) Faculty Achievements b) Students Achievements c) MoUs / Agreements/ Collaborations d) Important Events:	Academic Council took all the information on record.
5	Approval of Research Supervisors	Academic Council approved the allocation of Research Supervisors.
6	Approval of Admissions made to the UG/PG Programs for the Academic Session, 2016-17.	Academic Council approved the admissions made in all the UG & PG programs for the Academic Session, 2016-17.
7	Admission policy for ongoing B.Tech. B.Tech (Lateral), M.Tech., B.Sc. (H), BBA and M.Sc. programs for the Academic Session, 2017-18.	Academic Council approved the proposal..
8	Policy for admission to B.Ed. & Integrated B.Ed. programs.	Academic Council approved the same.
9	Introduction of a new PG Program Master of Arts in Education M.A.(Education)	Academic Council approved the above
10	Introduction of LLB ( 3 years), B.A.L.L.B (5yrs), BBALLB (5yrs) and B.Com. LLB(5 yrs) Programs from the Academic session,2017-18.	Academic approved the proposal to start all the Law programs.



11	Approval of Regulation on Unfair means in the Examination	Academic Council approved the above Regulation with modification that "Unfair Means Committee" should be substituted with the "Committee for prevention of unfair means" at all the places in the Regulation.
12	Approval of Regulation on prevention of Plagiarism in Research Work	Academic Council approved the above Regulation on prevention of Plagiarism in Research Work.
13	Reorganization of Master in Business Administration (MBA) Programs	Academic Council approved the proposal.
14	Any other matter with the permission of chair. Approval of Program Structure & Syllabus for B. Tech. Computer Science & Engineering and Information Technology.	Academic Council approved the syllabus and program structure of B. Tech. Computer Science & Engineering and Information Technology.
S.A.1 Approval of Admission Brochure for the Academic Year 2017-18		Academic Council approved the same
S.A.2 Introduction of New B. Tech. Program, Industrial Engineering & Mgt. from 2017-18		Academic Council approved the same.
S.A.3 Approval of Program Structure & Syllabus for First year of the BBA and MBA Programs		Academic Council approved the syllabus and program structure of MBA & BBA 1 <sup>st</sup> semester.
S.A.4 Approval of Program Structure & Syllabus for B. Sc. (Hons.) & M. Sc. Programs - Physics, Chemistry and Mathematics.		Academic Council approved the syllabus and program structure of B.Sc (Hons.) and M.Sc.

Consequent upon approval of the Academic Council for starting the LLB (3yrs), BA LLB(5yrs) BALLB(5yrs) & B.CoM. LLB (5yrs) from the session 2017-18, a decision was taken by the university to offer all the three Integrated Programs of 5 years duration as Honors programs and keep the three years L.L.B. program in abeyance for the time being. Accordingly, proposal for seeking approval from the BCI was prepared and submitted to them on 29.12.2016. The BCI committee has visited the campus on 10<sup>th</sup> May, 2017 for the purpose and their approval is awaited. The Minutes of the Academic Council was placed in the meeting for reference.

**Decision:** Board approved the decisions of the Academic Council and ratified the decision of the University for starting all the three integrated programs as Honors programs and keeping in abeyance the 3 years LLB program which may be taken up later.

#### **SA 5.2 Creation of Centre of Environmental Sciences**

It was submitted that keeping in view the mission statement of the university, "*To develop Environment and Sustainable development as a thrust area of research and development*", it is proposed to create a Centre, namely, Centre of Environmental Science. The Centre shall work on *multidisciplinary projects* and



**offer various courses (compulsory and elective)** related to Environment and Sustainability across all the programmes. These elective courses shall **strengthen the Choice Based Credit System** of the University. **The department shall currently not offer any degree awarding programme; it shall organize certificate courses, summer schools etc.**

The University has already been offering the following courses related to Environment :

- **Environmental Studies:** Compulsory subject at UG Level: As per UGC guidelines, Six Months Core Module Syllabus on Environmental Studies is compulsory for UG course in all branches of higher education and also to create awareness among the students population for preservation of environment.
- **Environmental and Sustainable Development:** Compulsory basket of elective subjects based on the theme currently being offered at B Tech & B Sc level.
- **Sustainability Strategies:** The online course Sustainability Strategies (Purdue University) which had been offered across all the B Tech branches of 2015 batch was revamped into local and Indian context and offered to 2015 B Sc. batch also. This shall be one of the elective courses offered under previously stated elective basket for 2016 and onwards batches.

Currently, the teaching load allocation for these courses is being shown under the Department of Chemistry. Ms. Meena Kapahi is the only faculty from the Environmental Sciences background. The above courses were being taken up by her and by faculty members from the Department of Education. Now, with the expansion of the University Programmes and increasing number of students, we need to make provisions for experts offering these courses. Considering the start of UG programmes in Law as well as Education, we shall currently **need 2 additional faculty members from Environmental Sciences background.**

The newly proposed Centre of environmental Sciences with a pool of faculty members from different disciplines shall encourage several individual and collaborative interdisciplinary research work with sister departments of the University and other national/international research institutes. Research grants and funding options are available for projects having regional, national and international importance, from various agencies like Department of Science and Technology (DST), Department of Bio-Technology (DBT), Ministry of Environment, Forests and Climate Change (MoE FCC). The department shall apply for the research grants and encourage students' participation in the national and international competitions and on various live projects based on the local environmental issues. Board deliberated over the issue and was of the view that this be reconsidered.

**Decision:** The Board deferred the decision with the advice to the Vice Chancellor to reconsider the issue of forming a Centre of Environment Science.

**SA 5.3 Policy for 'Semester Withdrawal' on a case to case basis**



Manav Rachna University has adopted Choice Based Credit System and the student performance is continuously assessed, with less weightage for end semester examinations as compared to conventional examination system. University attendance rules require 75% attendance in a course to be eligible for taking the end semester examination of that particular course.

Many students, under different circumstances have been found to be submitting applications for taking a break of a semester, popularly termed as 'Semester Withdrawal'. This facility is offered by many institutions including IIT Delhi. It is proposed that Manav Rachna University may also make a provision of 'Semester Withdrawal' to be allowed under exceptional circumstances on a case to case basis.

Students who shall opt for semester withdrawal may join the Programme in the next semester and register for courses being offered in the semester subject to fulfillment of prerequisite conditions which shall be decided separately.

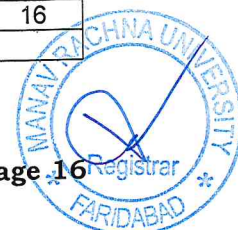
The Members deliberated over the issue and majority of members were of the view that more discussion required before accepting it as policy as this will also make an impact on sister institutions, where student shall start asking for similar concessions or benefits. It was therefore, resolved that MRU shall discuss the issue with officers of MRIU and bring it a fresh before the Board, if required.

**Decision: Board deferred the proposal for further discussion on the issue and placing before the Board in the Next meeting, if required.**

#### **SA 5.4 Consideration and approval of faculty positions for the academic year 2017-18**


Board was apprised about the number of faculty requirements, prepared by the Dean Academics for the Departments as per the programs offered by them during the academic year 2017-18. The detailed faculty requirement cadre wise & departments wise mentioned in the table was presented for consideration:

S. No.	Faculty / Academic Unit		No of Post (Cadre wise)			
			Professor	Associate Professor	Assistant Professor	Total
1	Faculty of Engineering	Department of Computer Science and Technology	1	5	27	33
2		Department of Electronic and Communications	0	2	9	11
3		Department of Mechanical Engineering	1	5	9	15
4	Faculty of Applied Sciences	Department of Mathematics	0	2	9	11
5		Department of Physics	2	1	3	06
6		Department of Chemistry	2	2	4	08
7	Faculty of Management and Humanities	Department of Management and Commerce	1	0	4	05
8		Department of Humanities and Languages	0	0	2	02
9	Faculty of Law		1	2	11	14
10	Faculty of Education		0	3	13	16
	Total Faculty Sanctioned Post		121			



The proposed requirement of department wise teaching posts as presented above was deliberated and approved by the BoM.

**Decision: Board approved the faculty position required for the academic year 2017-18.**

  
(Dr. K. Singh)  
Registrar/Member Secretary

F. No. MRU/BoM (A&M)/2017

Dated 24.05.2017

To,

1. PS to Chancellor for kind information of the Hon'ble Chancellor;
2. Prof. (Dr.) Sanjay Srivastava, Vice Chancellor;
3. Additional Chief Secretary (Higher Education), Old Civil Secretariat, Sector 17, Chandigarh.
4. Dr. Amit Bhalla, Vice President, MREI,
5. Dr. M. M. Kathuria, Trustee, NIT, Faridabad.
6. Dr. N.C. Wadhwa, Vice Chancellor, MRIU;
7. Shri M.K. Miglani, Former Vice Chancellor, KU & HAU, H.N.1161, Sector- 15, Faridabad;
8. Shri Navdeep Chawla, M.D. Psychotropic India Ltd.Faridabad
9. Sh. S.K. Jain, MD, Indo Autotech, Ltd., Faridabad.
10. Prof (Dr.)V.K.Mahna , Pro VC & Dean, Management & Humanities;
11. Prof. (Dr.) Meenakshi S. Khurana, Dean, Academics;
12. Prof. (Dr.) B.M. Behal, Dean, Applied Sciences & Research;
13. Prof. Sangeeta Banga, Director/ Dean, Students Welfare.

