

HR INDUCTION PROGRAM

The Internal Quality Assurance Cell (IQAC, MRU), in conjunction with the Human Resources Department (HR), orchestrated an Induction program tailored for the newly recruited employees from September 2023 onwards on February 22, 2024 from 02:00 PM onwards, offering indispensable information, resources, and assistance to facilitate their seamless integration into the company's culture and ambiance. Dr. Kameshwar Singh, Registrar, MRU, extended a cordial welcome to the newcomers and offered an overview of the induction process. Following this, the University's mission, vision, values, and organizational structure were delineated. The workflow of each department was briefly addressed. Additionally, a comprehensive session covering HR policies, the employee handbook, code of conduct, various statutes, ordinances, and regulations was provided. Various compliances and policies, alongside suggestions for maintaining the work environment and culture, were also discussed. Administration policies were discussed accordingly.

The HR induction program proved pivotal in ensuring the seamless assimilation of new employees into the organization. Through furnishing essential information, resources, and support, the program aided new hires in grasping University policies, culture, and expectations, thereby enhancing their success and retention within the company. Total 15 new joiners attended the session.