

Minutes of Meeting of 3rd November 2020

Subject:	Industrial Automation Training -Curriculum Workshop
Venue Date & Time	Google hangout, 03/11/2020 1:00 PM- 3:00 PM
Minutes were taken by:	Sunil RD, Shruthi Kher
Attendee:	Company/University
Dr Sujata Nayak	Professor, Mechanical Dept, Manav Rachana University
Mr.Joginder Singh	Manav Rachna University
J P Sharma	Manav Rachna University
Mechanical Department Team	Manav Rachna University
Mr Shriram	Consultant, Industrial Automation Corporate Trainer
Mr Uday Deshpande	Trans neuron Technologies
Sangeetha A	Trans neuron Technologies
Sunil RD	Trans neuron Technologies
Summary of Discussion	
1. Initially started the discussion on Industrial automation outline and outcomes of the course. Table of content changes and the addition of topics as per mechanical engineering stream with the guidance of the mechanical department team and Mr Shriram	
2. Discussed on Each Semester topic breakup- 120hrs to be delivered in 4 semesters. 90hrs of Teaching and 30hrs of Project	
3. Discussed on how training needs to be conducted online and how effectively the sessions could be done for the current semester and finalized the dates accordingly. As per the discussion 2hours of session 3 days per week in November and 4 days per week in online sessions to be conducted.	
4. Training aids such as lab requirements for training such as simulation software and other PLC components required need to procure from University end. Lab requirements will be shared by Mr Shriram	
5. On Completion of each module covered there will be an assessment to evaluate the student continuous progress and track the performance.	
6. After Every module project to be provided.	
7. University insisted to have more practical based training	
Action Points	
1. Table of contents to be prepared by Mr Shriram and shared with University.	
2. Orientation Session schedule on 06 th November 2020	
3. Training Session to schedule from 17 th November 2020	

4. Mech department team requested some projects, Mr Sriram will help in procuring some sample projects

5. To share Lab requirements document with University