**Ph.D. File - List of Documents**

**Name of Scholar…………………………….. Registration No…………………………….**

**At the time of admission**

* 10th, 12th , Graduation and Post-Graduation Mark sheet, Certificate(any other)
* Certificates- UGC-NET (including JRF)/SLET/GATE/M.Phil any other.
* On-Line Application Form
* Employer Certificate
* NOC from Employer (Mandatory for Part Time Scholars)
* Photo-id Proof (Aadhar card), Address Proof, Category Certificate
* Provisional Registration Letter
* Course Registration form
* Supervisor Allocation Notification

**During Course Work**

* Co-Supervisor consent Form & CV(if any)
* Area Specific Syllabus
* Course Work Completion Certificate
* SRC Constitution Notification
* First Year Progress Report
* Short-Synopsis with Plagiarism Report
* Permanent Registration Notification

**Every Semester**

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| --- | --- | --- | --- | --- | --- | --- |
| S.No | Semester | Registration Form | Fee Receipt | Progress Report | Report of SRC Presentation | Report of DRC Presentation |
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**Pre Ph.D. Submission**

* List of Publications (Date wise)
* Eligibility Performa
* Pre submission Seminar report
* Long synopsis with Plagiarism Report
* Draft Thesis & Comments
* No Dues Certificate

**Thesis Submission**

* Thesis evaluation fee
* Thesis submission checklist
* Thesis evaluation comments
* Thesis hard copy with plagiarism report
* Oral defence viva report
* Provisional degree
* Final PhD degree