## MANAV RACHNA UNIVERSITY Estd. vide Haryana Act No. 26 of 2014 (Formerly Manav Rachna College of Engineering) Sec-43, Aravali Hills, Faridabad

F.No: MRU/OM-OO/Vol.IV/2021

Dated: 01/03/2023

## **OFFICE ORDER**

The Competent Authority is pleased to re-constitute the Student Counselor Committee at Manav Rachna University who shall function in coordination with Dean Academics.

2. 3. 4.	Prof. Shruti Vashist, Dean Academics & Dean Engg. Dr. Savita Sharma, Asst. Prof., Dept. of Education Dr. Pooja Kapoor, Assoc. Prof. Dept. of Mgmt. Dr. Anshuman sahai, Asst. Prof., Dept. of Physics Mr. J.P Sharma, Asst. Prof., ME	Chairperson Member Member Member Member
	Dr. Nitika, Assoc. Prof., Dept. of CSE	Member

The student counselors shall be responsible to:

- 1. Solve personal problems of student by conducting individual counseling session.
- 2. Diagnose the learning difficulties of students and help them to overcome the same.
- 3. Help the students to overcome examination stress or fear.
- 4. Conduct training program on counseling skills for faculty & staff.
- 5. Conduct seminars for students on mental health and addiction issues.
- 6. Refer the students to professional psychiatrics or counselors in severe cases.
- 7. Inform the parents about psychological misbehavior of the student.

Registrar

F.No: MRU/OM-OO/Vol.IV/2021

Dated: 01/03/2023

## Copy to:

- 1. PS to VC for the information of Hon'ble Vice Chancellor
- 2. P VC for the information
- 3. All the Deans/Directors/HoDs
- 4. Chairperson and Members of the committee
- 5. Dy. Controller of Examination

Dr. K. Singh Registrar