

**Following is the Draft of Minutes of Meeting of Board of Studies of Department of  
Management and Commerce**

Venue: HG 14

Time: 9.30 AM, April 10, 2017

Members present

**BoS Members**

Prof Dr Sanjiv Mittal-

Prof Jaideep Singh

Prof Birendra Prasad

Prof Pragathi Chauhan

Prof Bindu Agrawal-Absent

**Invited Faculty**

Prof Dr Sudhir Sachdev

Prof Dr Pooja Kapoor

1. The Program structure and course syllabii for MBA SPorts management and MBA Real Estate Management, Semester II was approved
2. The Revised Programs structure and Course syllabii of BBA Semester I, II and II was approved with following recommendations
  - MIS syllabus needs to be presented in detail
  - MIS may be offered in semester III and Advanced Excel may be offered in semester II
  - Operations Management may be offered in semester II for 2018 onwards
  - It was suggested to refer to curriculum of Entrepreneurship development Institute for specialized courses to be incorporated in BBA EFB
  - BC II may be removed/reduced for possible overlap with PDP in semester II
  - POM and OB may be integrated as MPOD
  - Internal Minor project may be offered in semesters I-(presentation) and II (report) for exp on life on life and story of an entrepreneur of 30-35 pages with photographs
  - For semesters II and IV -BBA EFB, Business plan competition may be assigned /Internet based project may be assigned
  - Semester V and VI, Dissertation may be included in the curriculum
  - Plant Visit may be included as part of curriculum
  - Course on technology, Innovation and Change may be incorporated in the curriculum
  - Course on International Business may be incorporated in semester III/IV
  - Course on E Business may be incorporated in Semester III/IV
  - Quizzes may be held every 2-3 sessions

-One class test of 15 marks should be held in each semester

-PDP sessions may be conducted through external experts

-FL-Languages offered may be mentioned in curriculum

Recommended for Plant visit in year 1, Summer Training in year 2 and Industry excursion in Year 3

3. The draft program structure of BBA LLB and B COM LLB was reviewed and Dr Mittal offered to give his suggestions on same later by e mail.

4. It was suggested to have at least 2 case studies (at end of each unit) in each course syllabus

5 As per UGC guidelines, syllabus of courses should be revised every three years