

**MANAV RACHNA UNIVERSITY**  
Estd. Vide Haryana Act No. 26 of 2014  
(Erstwhile Manav Rachna College of Engineering)  
Sec-43, Aravali Hills, Faridabad

F.No. MRU/Admission (UG/PG)/2015/1513

Dated: 16.08.2022

**OFFICE MEMORANDUM**

**Subject: Revision in late fee fine from November 2022 onwards**

The Undersigned wish to invite attention of all the concerned on the subject cited above and to say that due to non-seriousness of the students towards timely payment of the fee, the University will be experiencing a lot of difficulty in collection of revenue which comes through fees. Further, it has been observed that fine levied for late payment of fee, which is in vogue for a long time, has not been found to be a deterrent in present context. The University is of the view that amount of fine needs to be revised so that students pay their fee in time. The Competent Authority is accordingly, pleased to revise the fine to the levied on late payment of fee in the following manner;

| S. No. | Fine                    | Point of Time of late Fee   |
|--------|-------------------------|---|
| 1.     | Rs. 100 per day         | Up to 10 Days after last date of fee  |
| 2.     | Rs.1000+@Rs.300 per day | 11 <sup>th</sup> day onwards up to 20 <sup>th</sup> day after last date of fee. |
| 3.     | Rs.4000+@Rs.500 per day | 21 <sup>st</sup> Day onwards up to 30 <sup>th</sup> day after last date of fee  |

After 30<sup>th</sup> day of last date of fee, name of the students shall be struck off from the roll and shall be registered on paying the re-registration charges of Rs.10000/-

This will come in force w.e.f 01.11.2022

  
(Dr. K. Singh)  
Registrar

F.No. MRU/Admission (UG/PG)/2015/1513

Dated: 16.08.2022

Copy to;

1. PS to Chancellor for kind information to Hon'ble Chancellor.
2. PS to VP for kind information of Hon'ble Vice President, MREI
3. PS to VC for kind information to Hon'ble Vice Chancellor.
4. Pro Vice Chancellor for information
5. All the Deans and Head of Departments
6. CFO/ Sr. Manager, CAD
7. Deputy Registrar (Academics) with request to circulate the guidelines among students for information & Compliances.
8. Website Coordinator for uploading on the University website
9. Sr. Executive Accounts, MRU

  
Registrar