



**MANAV RACHNA  
UNIVERSITY**

Declared as State Private University vide Haryana Act 26 of 2014

# **MANAV RACHNA UNIVERSITY**

(Established vide Haryana Act 26 of 2014)

**MINUTES  
OF  
TWENTY FIRST MEETING  
OF THE  
BOARD OF MANAGEMENT**

**Dated: 03.06.2023**

**MINUTES OF THE 21<sup>st</sup> MEETING OF THE BOARD OF MANAGEMENT OF MANAV RACHNA UNIVERSITY HELD ON SATURDAY, DATED 03.06.2023 AT 11:00 A.M. AT CADR ROOM-G-BLOCK, M R CAMPUS, FARIDABAD.**

21st meeting of the Board of Management of Manav Rachna University was held on Saturday, Dated 03.06.2022, at 11.00 A.M in the CADR Room, G Block, Manav Rachna University, Faridabad to consider various administrative, financial and academic matters. The following were present:

1. Prof. I.K. Bhat, Vice Chancellor/Chairman
2. Dr. Amit Bhalla, Vice President, MREI
3. Dr. Sunidhi, Principal, GCG, Nacholi ( Nominee, Secretary, Higher Education)
4. Shri. Rajeev Kapoor, ED, Group HR-Minda Group
5. Prof. V.K. Mahna, Ex-Pro VC;
6. Prof. Sangita Banga, Pro-VC;
7. Prof. Pradeep K. Varshney, Dean, Sciences & Research;
8. Prof. Shruti Vashisht, Dean, Academics & Engineering ;
9. Prof. Meena Kapahi, Professor (Chemistry);
10. Prof. S.K. Shukla, Professor (Chemistry);
11. Sh. S.K. Jha, Chief Finance Officer ( Special Invitee);
12. Dr. Kameshwar Singh, Registrar/ Member Secretary.

Shri Navdeep Chawla, MD-Psychotropic India Ltd and Sh. Manish Kumar, Ex-MD & CEO NSDC, who could not attend the meeting due to their other professional engagements, were granted leave of absence.

The following are the minutes of the meeting:

### **21.1 Opening Remarks by the Chairman**

The Chairman welcomed all the members present in the meeting. He further informed the members about some of the activities carried out by the University after the last meeting of the Board of Management. Some of which are mentioned below:

- Manav Rachna family paid heartfelt tribute to the great visionary and philanthropist Dr. O.P. Bhalla Ji on his birth Anniversary 4<sup>th</sup> April, 2023 which is celebrated as Founder's Day. It is quite satisfying when we look back at the



journey, MREIs have taken in past 26 years. His life stands for providing best student learning experience and creating better human beings.

- Manav Rachna celebrated its Annual Cultural Fest “Resurrection 2023” on March 30 & 31. The students participated with great zeal. The singer rapper and music Director Millind Gaba enthralled the audience on this occasion.
- Admission process for the session 2023-24 has started. MRNAT phase 1 was conducted on 21<sup>st</sup> January and MRNAT Phase II conducted on 23<sup>rd</sup> April. The students are being guided for taking admission in various disciplines as per their aptitude.
- This year Convocation was held on 26th April, 2023, 440 UG, PG & 29 PhD degrees were awarded. During the Convocation Honoris Causa, Doctor of Science (D.Sc.) was awarded to Prof. Yogesh Singh, Vice-Chancellor, Delhi University and Honoris Causa, Doctor of Philosophy (Ph.D.) to three eminent persons from different fields namely, Shri Gagan Narang, Olympian & Vice President IOA, Shri Naveen Maheshwari, Director Allen Career Institute, Kota and Ms. Raj Kamal Vempati, Head, Human Resource, Axis Bank. Dr. Mashelkar delivered the convocation address.
- Sixth edition of the annual technical festival of Manav Rachna Educational Institutions “INNOSKILL 2023” was a sight to behold. 1500+ Students from all across India participated in this technical fest. The path to sustainability and concept of inclusivity was at the forefront of this innovation festival. Innoskill 2023 witnessed a plethora of inventions, Skill-based competitions, Exhibitions and Visual Presentations with Hands-on Workshops. Prizes worth 1.7 Lakh were given away to the winners.
- Enriching our hearts and soul with his tenure as a scholar, student, and politician and most importantly a man who witnessed the republic of India, Padma Vibushan Dr. Karan Singh had an exciting interaction with students and Faculty members of Manav Rachna. The legend explained the importance of a healthy body and mind,



and the significance of being spiritual. He emphasized on treating mind and body right and how with simple ways, one can lead a healthy lifestyle.

- Mr. Rakeysh Omprakash Mehra, a highly regarded Indian Film Director and Screenwriter, one brilliant mastermind of artistic representation and visionary, visited the campus on April 1<sup>st</sup>, 2023. He unveiled Alumni Achiever's Book - Utkrisht Icons of Manav Rachna 2023. Students listened to his invaluable words of wisdom.
- To celebrate World Environment Day 2023, the School of Education & Humanities, Manav Rachna University, in association with the Hazardous Substances Management Division, MoEFCC, under the Central Sector Scheme, organized Green Fiesta'23 - Solid Waste Management Festival.

### **MOUs signed**

- University has signed MoU with the K.L. Mehta Dayanand College for Women, NIT, Faridabad for establishing a long-term mutually beneficial association for research, to promote academic collaboration and to explore the ways and means to achieve self-reliance.
- The University has also entered into a MOU with M/s V5 Global Services Pvt. Ltd. to train students while they are in campus to be industry ready.
- MOU also signed between “YOUNG MINDS” for recruitment, training, HR consultant company and School of Management & Commerce of MRU with a perspective for guiding students for internships, placements, entrepreneurship activities & career related decisions and exposure.
- MOU signed between “MENTORx” and School of Management & Commerce, MRU to create a culture of start-ups. The main focus will be on awareness of entrepreneurship, skill development & how to get funding for students projects.

### **Faculty and Student's Achievement:**

#### **(a) Award & Recognition to the Faculty:**



1. Ms Chaitali Wadhwa was Invited as a Speaker in a Workshop on “AIAC Mooting Workshop- Strengthening your oratory skills in a moot competition” online on 24th February 2023.
2. Dr S.K Bose was invited as a Key Note Speaker in National Conference on Emerging Trends in Intellectual Property & Cyber Laws at Bharti Vidyapeeth , Pune & BR Ambedkar National Law University Sonipath on 24th and 25th February 2023.
3. Dr. Kriti Dagar, Assistant Professor Education delivered an expert Talk on "Economics for grade 12" under "teaching-learning interventions for inclusive classrooms" held at Central Institute of Educational Technology, NCERT, New Delhi-110016 on 03 and 13th January, 2023.
4. Mr. Sharv Datt Anand was invited as a guest speaker in a national webinar on the topic “Teaching Learning Interventions in Inclusive Classrooms” by NCERT four times on 31st January 2023, 25th March 2023, 29th April 2023, 17th May 2023.
5. Mr. Sharv Datt Anand was invited as guest speaker By CRC Gorakhpur, Ministry of Social Justice and welfare to speak on the topic “Present Scenario Of Inclusive Education in India” on 3rd May 2023.
6. Dr. Kriti Dagar and Mr. Sharv Datt Anand, Assistant Professor, Education jointly published a Book Chapter titled " COVID 19 impacting Teaching-Learning Process: Issues, Threats & Opportunities" by Notion Press with ISBN No: 979-8890660183 on 18th May 2023.
7. Dr. Manpreet Kaur, Professor, CSE Certificate of Recognition for having an instrumental role in Active MRU Chapter of SWAYAM-NPTEL. She also received reviewer certificate in DELCON 2023 (2nd IEEE Delhi Section Conference) that was organized by Chitkara University during Feb 24-26, 2023.



8. Ms. Priyanka Gupta, Assistant Professor, CSE, received Professional Certification from Microsoft Certified Azure AI Fundamentals Global Certificate.
9. Dr. Sanjay Singh, Associate Professor, CSE, received Educator Certification from Google Developer.
10. Dr. Jyoti Pruthi, and Dr. Hanu Bhardwaj, Professor, CSE received Professional Certification from Professional Scrum Master (PSM-1).
11. Dr. Vineet Dubey, Assistant Professor, ME chaired a session in “International Conference on Materials Processing and Characterization 2023” in the month of March 2023.
12. Dr. Arpit Sand, Associate Professor, and Ms. Jaya Tuteja Edited the book titled “Properties and Applications of Superabsorbent Polymers-Smart Applications with Smart Polymers” and “Lignin-Chemistry, Structure and Applications” respectively and these were published in Springer and Intech respectively.
13. Dr. Pragati Chauhan, Ms. Vandana Zutshi Bhat were given the recognition at MSME start up day - event on 17th jan 2023 at Scope Convention Centre, Lodhi Road New Delhi.
14. Dr. Aditya Sharma, Assitain professor has received following two projects worth Rs. 18,2500/- and 129500/- from Haryana State Council for Science, Innovation and technology, Panchkula (2022).
  - (i) *Development and testing of Ion implantation induced modified charge transport layers in lead deficient perovskite solar cells for enhancing the efficiency/stability and reducing the toxicity*
  - (ii) *Development and applications of nano-particles incorporated bioactive surgical scaffold for bone tissue regenerative therapy*

**(b) Student's Achievement:**

1. Mr. Rudranand Sahu, 3rd-year student of the Electronics and Communication Engineering with Specialization in VLSI design and Verification won 1st prize along with his team members in the E-Yantra event organized in IIT-Bombay.
2. Mr. Ashwani Soni 2K21CSUN01108, Semester IV, Mr. Pratyush Mishra 2K21CSUN01137, Semester IV, Mr. Dheeraj 2K20CSUN01033, Semester VI, Secured All India Rank 104 along with Certificates of Appreciation, ACM International Collegiate Programming Contest.
3. Ms. Khushi Kathuria 2K19CSUN04012, Semester VIII, Chairperson, IEEE MANAV RACHNA University Student Branch received the J.K Pal Memorial award.
4. Simar Jyot Singh Narang 2K20CSUN04047, Semester V, General Secretary of IEEE MRU (BTech CSE AIML, 3rd year), was awarded the "WIE COORDINATOR" for his contributions to the IEEE Delhi Section Student Network team in 2022-2023) in IEEE Delhi Section Students Activity Committee ceremony 2023, organized at NorthCap University, Haryana.
5. Ms. Charu Goyal 2K20CSUN04011, Semester V, Chairperson -IEEE MRU Women In Engineering Affinity group received Outstanding WIE Volunteer Award, Award in IEEE Delhi Section Students Activity Committee ceremony 2023, organized at NorthCap University, Haryana.
6. Mr. Surya 2K21CSUN01044, Semester IV, Mr. Nidhish 2K21CSUN05022, Semester IV, Got Letter of Appreciation and also Internship.
7. Mr. Rajat 2K22CSUN06022, Semester II, Mr. Jai 2K22CSUN06011, Semester II, Ms. Riya 2K22CSUN06023, Semester II, Got Position 1 & 2 in INNOSKILL 2023, awarded from MANAV RACHNA University



8. A team of 9 students participated in ATV event which is held in the month of March 2023 at Pune, Maharashtra for 5 days (1st to 5th March 2023). The ATV vehicle is fabricated in MRU Fabrication centre.
9. A team of Students, Mr. Tuhin Trafdar 2K20CSUN04051, Semester VI, Mr. Harsh Vashisth 2K20CSUN04022, Semester VI, and Mr. Rehan Aziz 2K20CSUN04043, Semester VI, won 2nd prize in INNOSKILL 2023 under Srijan vertical in AIML project category.
10. Yana Kaushik, Abhijit S. Nair, Chirag Dev of BBA-FAA Sem-4 participated in Global Finance Conclave 23 Student Debate: Arthavivada! organized by O.P. Jindal Global University final round on 18th Feb 2023 & won the Runner Up prize.
11. The team of two students , Sania and Amisha of BA LLB , 2nd Semester , was adjudged the Semi Finalists in the North Cap National Moot Court Competition held on 14th and 15th April 2023.
12. Aarushi Sharma of BA LLB , IInd Semester stood First in the event in 9th Open Girls Sports Meet held on 5th May 2023.
13. Vaishali Garg- B.A B.Ed semester 2 participated and won the first prize in the 9th Open Girls Sports Meet 2023, held on 5th May, 2023.
14. Four Students from ME & ME SMA 4th Sem successfully completed the NPTEL course on “Material Science & Engineering Course” in the month of April 2023.
15. Ishpreet Kaur from B.Tech ECE VLSI Semester 2 has bagged 1st position in BasketBall in 9th Open Girls Sports Meet 2K23 organized by MREI on 5th May 2023. She also got 2nd position in Relay Race.
16. Afjal Ali and Shamit Bhardwaj, Students of B.Tech ECE Sem 6 successfully completed an 8 weeks NPTEL certification Course on “Human Behaviour” in April 2023.





17. University submitted SSR for NAAC on 7<sup>th</sup> April, 2023 DVV as submitted on 5<sup>th</sup> May 2023 .26 Queries were received and answered within specified time which are accepted and finally Waiting for the visits.

18. University also submitted SAR for NBA to the program BTech.CSE. Waiting for the visit

### **Research, Projects, Patents etc**

#### **The Summary of the achievements is as under**

Research Papers published in Scopus	524
Patents published	50
H index	33
Projects granted	03
Projects submitted	06

Vice Chancellor concluded his remarks and requested the Registrar to take up the agenda for discussion. Registrar, then, took up the agenda items one by one for deliberation as under

#### **21.2 Confirmation of Minutes of the last meeting of the Board of Management.**

Hon'ble Members were informed that Minutes of the 20th Meeting of the Board of Management were circulated to all the members vide email dated 29.12.2022. No comments were received from any of the members. Board was requested to confirm the minutes.

**Decision: Board Confirmed the Minutes of last meeting held on 17.12.2022.**

#### **21.3 Action Taken Report on the Decisions taken in the 20th Meeting of the Board of Management.**

Registrar apprised the Members with the action taken by the university on the decisions of the last Meeting of the Board of Management and requested to take the report on record.

**Decision: Board took the Action Taken Report on record.**

#### **21.4 Matter for information**

Registrar informed the members about the following items and requested for taking it on record.

##### **(i) Conduct of University Convocation 2022**

Board of Management was informed that University convocation was held on 26<sup>th</sup> April 2023 in the campus. During the Convocation, Honoris Causa, Doctor of Science (D.Sc.) was awarded to Prof. Yogesh Singh, Vice-Chancellor Delhi University and Honoris Causa Doctor of Philosophy (Ph.D) to three eminent persons from different field namely, Shri Gagan Narang, Olympian & Vice President IOA, Shri Naveen Maheshwari, Director Allen Career Institute, Kota and Ms. Raj Kamal Vempati, Head, Human Resource , Axis Bank. Besides, 409 UG and 31 PG and 29 Ph.D degrees were awarded to the pass out students. In Addition, 13 gold medals and 5 outstanding Achievers award in different categories i.e Research, Professional, Community involvement and Creative Arts were also awarded to the 2022 students. The convocation was concluded with convocation address of Prof. R. A. Mashelkar, former Director General, CSIR.

**(ii) Faculty Members left/resigned**

It was informed that during the period of last five months, 15 faculty members from different departments resigned from the service of the University due to their personal reasons.

**(iii) Agenda deliberated and decision taken thereon in Academic Council meeting held on 30.05.2023.**

Board was apprised that Academic Council considered 16 agenda items mainly relating to Academics Programs and their syllabuses offered under academic Department and Regulations. All the items were approved by Council with some suggestions which were incorporated and got approved from Chairman Academic Council.

**(iv) Amendment in the Statutes regarding change of nomenclature from “Faculty” to “School” published in Haryana Gazette.**

The Board was apprised that amendment relating to change of nomenclature of “Faculty” to “School” is now notified in Haryana Gazette with due approval of Government. A copy of notification annexed as **Annexure No. I**

**Decision: Board took the information on record**

**21.5 Matters for Ratification**

Board was informed that the university has taken a decision on the following matters and implemented the same with the approval of the Chairman, BoM. The same was placed before Hon’ble members for consideration with the request to ratify the same.

**i) Guidelines for award of Research Fellowship**

The Board is informed that the University has prepared a new scheme for Research Fellowship to be awarded to Full-Time Ph.D. Research scholars. The scheme aims to encourage students and teachers to facilitate full time research in the University. Ph.D. Research scholars are eligible for research fellowship for a maximum duration of 3 yrs from the date of commencement of course work @ 31000/- per month for two years subject to submission of satisfactory progress report at the end of every semester (July & Jan). In the third year fellowship amount will be Rs.35000/- pm. These scholars shall also be eligible to receive a contingency grant of Rs. 15000/- per annum. A details guidelines of Research Fellowship is annexure as **Annexure No. II**

**ii) Appointment of New faculty and Staff during the last 5 months**

Board ratified the appointment of 15 Faculty and 03 Non-Teaching Staff appointed by the University during last 5 months. Details of new faculties & staff are shown in the table below:

S. No.	Department	Name	Designation	Teaching/ Non Teaching	D.O.J
1	MGMT	TANUSHRI PUROHIT	PROFESSOR	TEACHING	14.03.2023
2	LAW	ADNAN IRSHAD	ASSISTANT PROFESSOR	TEACHING	06.03.2023
3	CST	DR. VANDANA BHASIN	ASSOCIATE PROFESSOR	TEACHING	03.01.2023
4	CST	DR. YOJNA ARORA	ASSOCIATE PROFESSOR	TEACHING	06.01.2023
5	CHEMISTRY	DR. JITENDRA KUMAR PANDEY	ED & DEAN- RESEARCH & DEVELOPMENT	TEACHING	02.01.2023
6	LAW	DR. ASTHA MEHTA	ASSOCIATE PROFESSOR	TEACHING	04.01.2023
7	MGMT	DR. GURBIR SINGH KHERA	ASSOCIATE PROFESSOR	TEACHING	03.01.2023
8	CST	RASHMEET TOOR	ASSISTANT PROFESSOR	TEACHING	01.02.2023
9	CST	AARSH DHINGRA	ASSISTANT PROFESSOR	TEACHING	01.02.2023
10	LAW	YAMINI ATREYA	ASSISTANT PROFESSOR	TEACHING	16.02.2023
11	CST	ANKUR KUMAR AGGARWAL	ASSISTANT PROFESSOR	TEACHING	21.01.2023
12	ADMIN	GOPI NATH MANNA	EXECUTIVE	NON TEACHING	19.12.2022
13	MGMT	MAHARAJ KRISHEN KOUL	ASSOCIATE PROFESSOR	TEACHING	26.12.2022

14	EDUCATION	SHIVANI BAKSHI	ASSISTANT PROFESSOR	TEACHING	19.12.2022
15	MGMT	NEERAJ CHOPRA	ASSISTANT PROFESSOR	TEACHING	21.02.2023
16	MGMT	MEGHA JAISWAL	OFFICE ASSISTANT	NON TEACHING	17.04.2023
17	LIBRARY	YOGESH SINGH MALIK	LIBRARY ASSISTANT	NON TEACHING	15.05.2023
18	LAW	KANU PRIYA	DEAN, LAW	TEACHING	30.05.2023

**iii) Terms and conditions for awarding Freedom Fighter Ratan Lal Lahoti Gold Medal**

Board of Management ratified the terms & conditions finalized by the University in consultation with Lahoti's Family for awarding Freedom fighter Ratan Lal Lahoti Gold Medal which was instituted in the Year 2019 by Late Shri R.C Lahoti, Former Chief Justice of India in the memory of his father Late Shri Ratan Lal Lahoti. Approved guidelines and relevant form are annexed as **Annexure No III**.

**iv) Consideration of Fee Structure for Ph.D.(FT/PT) and for foreign students joining the Ph.D. program in the university for the Academic year 2023-24**

Board of Management considered the proposed fee structure of Ph.D. (FT/PT) and for foreign students and ratified the same as below:

Description	PhD Scholars, Indian students		PhD Scholars, Foreign students	
	Amount in Rs.	Remarks	Amount in USD	Remarks
<b>Registration Fee</b>	25,000/-	One time, to be paid at the time of registration.	450	One time, to be paid at the time of registration.
<b>Course Work Fee</b>	45,000/-	One time, to be paid at the time of registration.	750	One time, to be paid at the time of registration.
<b>Semester Research Fee</b>	35,000/-	Rs. 35,000/- to be paid while registering at the beginning of every semester.	650	US \$650 to be paid at the time while registering at the beginning of every semester.

<b>Thesis Evaluation Fee</b>	35,000/-	One time, to be paid at the time of submission of Thesis.	650	One time, to be paid at the time of submission of Thesis.
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**Decision: Board of Management ratified the actions taken by the university**

### **21.6 Exclusion of category “Community Service” from the Outstanding Achievers Award**

It was submitted for information of the members that Board of Management in the meeting held on 15.05.2017 had approved institution of gold medals and outstanding achievers award. The outstanding achievers award consists of five categories viz. professional, sports, community service, research and creative Arts. Since, a separate gold medal namely, Dr. M.M. Kathuria Gold Medal instituted by the Dr. O.P. Bhalla foundation, which recognizes the person contribution towards community work, it is proposed to discontinue the category “Community service” from the Outstanding Achievers Awards for 2023 pass out and onwards.

**Decision: Board approved the proposal to discontinue the category “Community Service” from the Outstanding Achievers Award from 2023 pass out and onward.**

### **21.7 Consideration of MRU Prevention of Unfair Means (First Amendment) Regulations, 2023**

The Board was informed that MRU (Prevention of Unfair Means) Regulations, 2016 was notified for implementation with the approval of the BoM. Based on the feedback received from the faculty members and the examination branch, it was felt necessary to incorporate the uses of electronic gadgets like mobiles etc during the examination as tool of unfair means and prescribe proper punitive action for the same. It was further informed that in amended regulations, the definitions have been further elaborated by adding the offences, which are treated as unfair means, clause on impersonation added; provisions on Action by the Invigilator and COE have been re-framed. Academic Council considered the amended regulations and concurred with the recommendation to seek approval of the Board of Management. Board considered the proposed regulations and approved the same.

**Decision: Board of Management approved the MRU Prevention of Unfair Means (First Amendment) Regulations, 2023. Approved Regulation is annexed as Annexure-IV**

### **21.8 Consideration of MRU Leave (First Amendment) Regulations, 2023**



It was informed to the Hon'ble members that regulation 17 of MRU (Leave) Regulations, 2018 prescribes that the women with two living children are eligible for two months maternity leave on half pay. Now, it is decided to grant maternity leave for three months with full pay w.e.f. 1st January, 2023 and an order dated 10.02.2023 to this effect issued for information to all the concerned. This requires amendment in the Leave Regulations, hence, MRU Leave (First Amendment) Regulation, 2023 prepared accordingly and placed before the board for consideration and approval.

**Decision: Board of Management approved the MRU Leave (First amendment) Regulation, 2023. Approved Regulations is annexed as Annexure-V**

### **21.9 Consideration of MRU (LL.B) Regulations, 2023**

Hon'ble members were apprised that LL.B (3yr) program was started by the Department of Law from the Academic Year 2022-23 with due approval of Bar Council of India. The Program is presently in second semester and hence, it was necessary to frame academic regulations for LLB program. The draft regulations prepared by the Department of Law was considered by the Academic Council in its meeting held on 30.05.2023 and accepted with some modification and recommendation to place the same before the Board of Management. Hon'ble members of the Board deliberated over the provisions of the regulations and approved the same.

**Decision: Board approved the MRU (LL.B) Regulations, 2023. Approved Regulations is annexed as Annexure-VI**

### **21.10 Consideration and approval of Budget for the Financial Year 2023-24.**

The Board of Management considered the Annual Budget of the University for the Financial Year 2023-24. It was informed that in the budget estimates for the current financial year 2023-24, an amount of Rs 62.5/- Cr projected as receipt / income and Rs. 71.5 Cr. projected as anticipated expenditure. An excess expenditure of Rs. 9 Cr. over the income is proposed to be met from the loan, advances and internal resources generated by the University. Board of Management was requested to kindly deliberate over the budget and recommend the same for approval of the governing body.

**Decision: Board accepted the budget proposal for F.Y. 2023-24 and recommended for getting it approved from the Governing Body. Accepted budget for 2023-24 is annexed as Annexure-VII.**

**21.11 Last date of admission for professional and other Non-Engineering programs for Academic year 2023-24.**



Board was informed that the University has been following the Academic Calendar issued by AICTE for professional technical programs and of UGC in case of non-engineering programs. AICTE has already issued academic calendar 2023-24 on 4<sup>th</sup> April 2023 according to which last date up to which 1<sup>st</sup> Year students can be admitted against vacancy is **15<sup>th</sup> September 2023**. As far as academic calendar of the UGC for 2023-24 it is yet to be notified. The matter was deliberated at length and it was resolved that last date for admission to professional program will be 15.09.2023 and for all other programs it will be 30.09.2023.

**Decision: Board approved the last date for admission for 2023-24 as under:**

- (i) Professional programs - 15.09.2023
- (ii) All other programs - 30.09.2023.

### **21.12 Consideration of MRU Students Promotion Policy (First Amendment) Regulations, 2023**

It was submitted for information that MRU (Students Promotion Policy) Regulations, 2019, which is in force, was found to be not stringent enough as students were found to be taking leverage of the provisions leading to misuse of chances provided for improvement/supplementary examinations. In view of this, a committee constituted by the University revisited the present regulations. The committee has suggested some new provisions in the regulation, which are illustrated below:

Existing provisions	Proposed provisions
To pass a course student shall have to score 40% marks in Total Assessment	Student shall have to score minimum 40% marks each in internal assessments as well as in End term Examinations to pass a course
Students shall get two chances to clear supplementary examination. If the grade is not converted to pass grade in 2 attempts, then the student shall have to re-register for the course on priority whenever the course is offered by the department.	Student shall be allowed only 2 supplementary chances to convert the F (Fail) Grade into a P (Pass) Grade. If the grade is not converted to a Pass grade in these two chances, the student shall be given another chance for odd semester courses in next odd semester for which he will be required to register for the courses on priority along with all regular students and appear for in all the internal assessments and end term examinations. Similarly, for even semester courses, student shall be required to register in next even semester along with all regular students and



	appear for all the internal assessment and end term examinations.
No rule for SGPA	Student has to maintain SGPA of 5.00 in each Semester. However, for award of degree must have CGPA of 5.0 or more.
Student shall be allowed to choose maximum two courses for grade improvement	Students may choose any number of courses for grade improvement.
Students were given 3 options for grade improvement: a) Re-register the course, attend classes and appear in all formal assessments and continuous assessments. b) Students can appear for all formal assessments. c) Student can appear for only end term examination	Student wishing to appear for grade improvement shall be allowed to appear only for End term for improving the grade. All the previous internal and mid-term marks would remain valid and will be carried forward.  If student wants to replace an elective course with other one, he/she will have to appear in internal assessment and also end term exam.
No rule was there	To register for 3 <sup>rd</sup> Semester Courses, Student has to earn at least 60% of the credits in 1st Year. Similarly, to register for 5 <sup>th</sup> Semester Courses, Student has to earn 60% of the credits till 2nd year and so on.  <ul style="list-style-type: none"> <li>If a student is unable to earn 60% of the credits, they are not allowed to register for the courses and they have to first clear the courses by appearing in Supplementary examinations for the earlier semester and complete it before registering in successive odd/even semesters.</li> </ul>





	<ul style="list-style-type: none"> <li>• If a student has 5 or more backlogs, he/she will not be able to register for next semester.</li> <li>• In case student is not able to clear all subjects of first year, he/she will not be promoted to third year.</li> <li>• In case student is not able to clear all subjects of 1<sup>st</sup> and second year, he/she will not be promoted to Fourth year. In case of Integrated Law Programmes in case student is not able to clear all subjects of 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> year, he/she will not be promoted to fifth year.</li> </ul>
An undergraduate elective course shall run only if there is a minimum registration of 15 students in that course	An undergraduate elective course & any specialization in PG course shall run only if there is a minimum registration of 30% of approved number of students in that programme.

The present regulation on promotion policy, which is prepared a-fresh incorporating the above suggestions and is recommended by the Academic Council was placed before the Board for consideration and approval.

**Decision: Board approved the MRU Students Promotion Policy (First Amendment) Regulations, 2023. Approved Regulations is annexed as Annexure-VIII**

#### **21.12 Any other matter with permission of the Chair**

Hon'ble Chairman desired that the practice of making presentation by one or two academic depts. in the board meeting be started a fresh from the next meeting. A review of Knowledge partners in terms of delivery and benefits be also undertaken and submitted before the Board. All the members agreed these.

Besides, he also stated that convocation should be also synchronized with the declaration of the final year exams result so as students need not wait long for the degrees and transcripts. Hon'ble members appreciated the suggestion and it was resolved that Convocation 2023 would be organised from **October 27 to 29, 2023**.

Further, it was mentioned that dates for the Cultural Fest of the university should also be fixed in advance and, informed to all concerned so that they could start working on it



accordingly. After deliberation, it was resolved that Resurrection-2024 would be organized in the **first week of February 2024**.

It was also apprised that university should also start ground work for participation in international ranking as the process would commence soon.

Meeting ended with a vote of thanks to the chair.



Registrar/ Member secretary

Copy to:

1. PS to Chancellor for kind information to the Hon'ble Chancellor
2. PS to VC for kind information of the Hon'ble Vice Chancellor
3. PS to Vice President for kind information of the Hon'ble Vice President
4. Dr. N.C. Wadhwa, DG, MREI, Faridabad
5. Prof. (Dr) Sanjay Srivastava, Vice Chancellor, MRIIRS
6. Dr. Sunidhi, Principal, GCG, FBD Women Government College, Sector-16, Faridabad, Haryana, Nominee of the Principal Secretary to Government, Higher Education, Haryana.
7. Dr. Anita Chaudhary, I.A.S (Retd.), Former Secretary, Govt. of India.
8. Col. (Retd.) V.K. Gaur, House No. 2429, Sector – 9, Faridabad.
9. Sh. Manish Kumar, Ex-MD & CEO NSDC, Delhi
10. Shri Amit Kumar, FCA, 1H-33, NIT, Faridabad.
11. Prof. V.K. Mahna, Advisor, IQAC, MRIIRS
12. Sh. Rajiv Kapoor, ED & Group HR, Head, Uno Minda
13. Sh. Navdeep Chawla, Chairman / MD, Psychotropic India Ltd. 214-216, Sec-15, Fbd
14. Prof. Sangita Banga, Pro-VC, MRU
15. Prof. Pradeep K. Varshney, Dean, Research
16. Prof. Shruti Vashist, Dean, Academics
17. Prof. S. K. Shukla, Professor & Associate Dean (Academics)
18. Prof. Meena Kapahi, Professor & Director (IQAC)



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## PART-I

### Notifications, Orders and Declarations by Haryana Government

HARYANA GOVERNMENT

HIGHER EDUCATION DEPARTMENT

#### Notification

The 21st February, 2023

**No. 696986: DHE-120010/1/2022-UNP (5).**—In exercise of the powers conferred by sub-section (5) of Section 31 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows Manav Rachna University, Faridabad to frame its amended First Statutes.

VIJAYENDRA KUMAR,  
Principal Secretary to Government of Haryana,  
Higher Education Department, Chandigarh.



**MRU, STATUTE (FIRST) AMENDMENT-2022 (DRAFT-25.02.2022)**

In exercise of the power conferred in proviso of the clause 29 of the First Statutes, read with section 31 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Governing Body hereby recommends the following amendments in the First Statute of the University as Manav Rachna University, Statutes (First) Amendment, 2022. It shall come into force from 01.02.2022 :

**(1) Short Title, Application and Commencement**

- (a) This shall be called as Manav Rachna University, Statutes (First), Amendment, 2022  
 (b) This shall come in force from 01.02.2022;

**(2) Amendments**

The following amendments shall apply to First Statute, except where the context otherwise requires, with the modifications specified against respective clauses given below, with effect from 01.02.2022:

Chapter / Clause / Sub clause(s) in the First Statute-MRU	Modification
<b>In Chapter-III,</b> Clause 9 (f), Clause 14(d) (ii), Clause 15, Clause 20 (a) (i) to 20 (a) (iv), Clause 21(e) (i)	For the word "Faculty" and/or "Faculties", wherever it occurs, the word "School and/or Schools" shall be substituted;
<b>In Chapter-V</b> Clause 22 (i) (c) (ii) and Clause 22(i)(h)	For the word "Faculty", wherever it occurs, the word "School" shall be substituted;
<b>In Chapter VII</b> Clause 29	For the word "Faculties" and/or "Faculty", wherever it occurs, the word "Schools"/ "School" shall be substituted;
<b>In Chapter VII</b> Clause 29(1)(a)	After sub clause (iii), the following sub clause (iv) & (v) shall be inserted as; (iv) School of Education & Humanities (SoEd.&Hum.) and; (v) School of Law (SoL)
<b>In Chapter VII</b> Clause 29 (1) (b)	After sub clause (vi), the following sub clause (vii) & (viii) shall be inserted as; (vii) Department of Education & Humanities and; (viii) Department of Law (SoL)
<b>In Chapter VII</b> Clause 29 (1) (b) (vii)	Clause 29 (1) (b) (vii) be read as Clause 29 (1) (b) (ix)
<b>In Chapter VII</b> Clause 29 (2)	For the word "Faculties", the word "Schools" shall be substituted;
<b>In Chapter VII</b> Clause 29(2)	After clause 29(2)(i), the sub clause (j) shall be inserted as; (j) Education"
<b>In Chapter VII</b> Clause 29 (5)	For the word "Faculty" or "Faculties", wherever it occurs, the word "School" or "Schools" shall be substituted;



**MANAV RACHNA UNIVERSITY****GUIDELINES FOR RESEARCH FELLOWSHIP (RF) SCHEME****INTRODUCTION**

The scheme aims to encourage students and teachers to facilitate full research in the University.

**OBJECTIVE**

To provide an opportunity to students to undertake research leading to Ph.D in all the domains mainly in Engineering, Management, Sciences, Social Sciences, Education and Law etc.

**ELIGIBILITY**

The upper age limit for Research Fellowship (RF): 35 years for men as on 1<sup>st</sup> January/1 July of the year of application and 45 years for women. The candidates must have at least a first-class master's degree with a second-class bachelor's degree 55% high, or (second-class master's degree (55% & above) with a first-class bachelor's degree).

**PROCEDURE FOR APPLYING:**

The applications are invited through circulation or making advertisement in leading news paper. Students who have completed their master's degrees and desire to pursue research may send their applications to the university.

**PROCEDURE FOR APPROVAL**

The applications received are placed before a short listing/screening committee constituted for this purpose. The short listed candidates shall be required to appear before the selection committee to finalize the names for the award of RF. The decision of the Vice Chancellor is final and binding. The Ph.D office of the University shall convey the provisional intimation of selection to the candidate. The University reserves the right to withdraw/cancel the award.

**NATURE OF ASSISTANCE AVAILABLE UNDER THE Fellowship:**

The number of slots and of the Research Fellowship shall be:

- Research Fellowship (RF ): 10 per semester
- The maximum tenure of fellowship is 3 years



It is expected that the concerned departments will monitor the progress of the Research Fellow on regular basis (at least once a semester). The Fellow should not accept or hold any other position, paid or otherwise, or receive emoluments, salary, stipend etc. from any other source during the tenure of the award.

The fellowship may be terminated at any time during the tenure if and the decision of the University shall be final and binding. The tenure of the fellowship is for a maximum period of 3 years from the date of commencement of course work, subject to satisfactory progress report of the fellow or submission of Ph.D. thesis, whichever is earlier. However, no extension is permissible beyond the total tenure of 3 years. No fellowship is payable after 3 years and no extension is permissible beyond it.

The Financial assistance available under the scheme is as follows:

Research Fellowship Rs. 31,000/ per month during first two year and Rs. 35,000/- per month in 3<sup>rd</sup> year.

Contingency @ Rs.15,000/-p.a.

#### **CONTINGENCY FUND UTILIZATION**

The utilization of contingency fund is permissible only for the following purposes:

- (a) Purchase of books/journals/monographs etc. related to the subject of research not available in any of the University Libraries. However such purchase shall be routed through the Central Library of the University for specific utilization by the research assistant for research work only and shall always remain the property of the University
- (b) Photographic and other media material of relevance required for research
- (c) Field work and local travel maximum of Rs. 2000/- month on prior approval of reporting officer
- (d) Computation and analytical charges for consultants
- (e) Re-prints and Off-prints of relevant research papers
- (f) Registration fee for attending conferences/seminars in India on prior approval of reporting officer
- (g) Any other specific research related requirement other than for capital goods and foreign travel, subject to prior approval of the University.



**Leave:**

Leave for a maximum period of 30 days in a year in addition to public holidays may be taken by a research fellow with the approval of the supervisor. However, they are not entitled to any other vacations, for example, summer, winter and pooja vacations. Women awardees are eligible for maternity leave at full rates of the fellowships for 135 days as per Government of India rules once during the tenure of their award. The awardee may in special cases may be allowed by the University leave without fellowship/associateship and contingency for a period not exceeding three months during the tenure of award on the recommendation of the supervisor/Head of department of the institution concerned. The period of leave without fellowship/associateship will be counted towards the tenure.

**PROCEDURE FOR MONITORING THE PROGRESS OF THE RESEARCH FELLOW**

The progress of the awardee is monitored by the concerned supervisor and DRC. The awardee is required to submit progress report of the work by the end of each semester (May and December duly signed by the supervisor & head of department (DRC Chairperson).

**Feedback:**

- After completion of the Research Work the student will submit his/her research work in the INFLIBNET repository along with the research papers published.

**Outcomes**

The Research Fellow has to meet the minimum eligibility for publication as laid down in Ph.D Ordinance. Further, it is expected that the research Assistant will be required to publish at least two (2) additional research papers over and above these papers in SCI/ SCOPUS/SSCI/ABDC indexed journals (Clarivate authenticated). The same shall be communicated by the scholar to the office of Doctoral Programs with the copy of publication every year. The Research papers & Thesis must mention the affiliation to the Manav Rachna University.

**Note: The last 2 installments will be released only after submission of the successfully completing the viva voce Research work in the Repository.**



**Gap Period:**

The maximum gap period for continuation from M.Phil to Ph.D. under Doctoral Fellowship shall be 1 year. However the total tenure of fellowship will remain for 3 years.

**Paid Assignment/Job:**

The fellow shall not undertake any paid assignment during the tenure of the fellowship (Except in case of leave without fellowship up to one academic year during the entire tenure).

**OTHER CONDITIONS**

The Research Fellow, with the consent of the guide/head of department, shall be required to assist the university/institution in its academic work, including tutorials, evaluation of the test papers, laboratory demonstration, supervision of fieldwork, library activities like group seminars and symposia, provided such work as is assigned by HoD in consultation with supervisor but such work should not hinder the research programmes on hand. The total amount of time to be spent on such activities should not exceed ten hours a week.

**CANCELLATION OF FELLOWSHIP**

The fellowship is liable to cancellation or withdrawal in case of:

- Registration not done within one year from date of joining.
- Misconduct;
- Unsatisfactory progress of research work/failure in any examination related to M.Phil/Ph.D. or,
- He/She is found ineligible later.
- Any false information furnished by the applicant or any fraudulent activity by the Scholar/Fellow/Research Awardees shall lead to Penal action against him/her.

For Manav Rachna University

S/d  
(Dr. K. Singh)  
Registrar





**RATAN LAL LAHOTI MEMORIAL GOLD MEDAL**  
**School of Law**  
**Manav Rachna University, Faridabad**

**Batch: 2017-2022**

**ESSENTIAL ELIGIBILITY CRITERIA**

**Candidate must:**

- a) be a registered student of passing out batch of BALL.B. or BBA LL.B. or B.Com LL.B. 5 Year Integrated Program
- b) have completed the degree in minimum prescribed period
- c) have obtained minimum 7 SGPA in all semesters.
- d) have participated in co-curricular and extra-curricular activities during the program of study
- e) not have less than 75% attendance in any subject during the program of study
- f) not have obtained F grade/ supplementary/ back in any subject during the program of study. Provided that if because of illness/family emergency or any unavoidable situations a student was unable to take exam at scheduled time but has otherwise achieved required CGPA, maybe recommended to the Vice-Chancellor for reconsideration by a committee comprising of faculty-in-charge chaired by HOD/Dean, School of Law. The decision of the Vice-Chancellor shall be final and binding.
- g) not have been found guilty by competent authority of MRU in any matter relating to indiscipline or misbehaviour during the program of study.



**SELF NOMINATION FORM**

- I. Full Name:.....
- II. Father's Name: .....
- III. Mother's Name:.....
- IV. Year of Enrolment & enrolment no. :.....
- V. Program & Year of passing out:.....
- VI. Phone No.:.....
- VII. Email id:.....
- VIII. Residential Address (Permanent):.....
- IX. Academic Details

S. No.	SEMESTER	SGPA	Remarks (by faculty in charge)
a)	10 <sup>th</sup> Semester		
b)	9 <sup>th</sup> Semester		
c)	8 <sup>th</sup> Semester		
d)	7 <sup>th</sup> Semester		
e)	6 <sup>th</sup> Semester		
f)	5 <sup>th</sup> Semester		
g)	4 <sup>th</sup> Semester		
h)	3 <sup>rd</sup> Semester		
i)	2 <sup>nd</sup> Semester		
j)	1 <sup>st</sup> Semester		



**X. Co-Curricular Activities**

(Give Details and submit the proofs)

- a. Number of International/ National/ Inter-University Competitions (Such as Moot Court/ Debate/ Trial advocacy/ Legal Vignette/ judgment writing or any such similar law competition: .....
- b. Number of Online Courses completed: .....
- c. Number of Publication in Journal/ Book Chapter: .....
- d. Number of Blogs/ Case Comments/ Case Notes/ opinions: .....
- e. Number of Paper Presentation: .....
- f. Number of activity/ activities organized/ participated in an activity including DSW/ CLAN Activities/ Village Visit/ Legal Aid etc. : .....
- g. Number of Award/ Medals/Recognitions or any other achievement: .....

XI. Have you appeared in any supplementary exam? YES/ NO: \_\_\_\_

XII. Has any complaint been filed against you for indiscipline or misbehaviour during the program of study at Manav Rachna University? YES/ NO: \_\_\_\_\_

**IF YES, Give details.**

Date of complaint:.....

Reason for complaint:.....

To whom, the complaint was filed:.....

Decision on the complaint:.....

**Signature of the Student**

**Date:**



**SELF- ASSESSMENT FORM**

Criteria	Weightage	Point Calculator	Self- assessment (Total- 150 Points)	Remarks by faculty in charge
1. SGPA (MAX 75)	50%	SGPA a. In each year <ul style="list-style-type: none"> <li>· <math>\geq 9 = 7.5</math> points</li> <li>· <math>\geq 8 &lt; 9 = 5</math></li> <li>· <math>\geq 7 &lt; 8 = 2.5</math></li> </ul> b. Less than 7 SGPA in any year is not qualified		
		First Semester		
		Second Semester		
		Third Semester		
		Fourth Semester		
		Fifth Semester		
		Sixth Semester		
		Seventh Semester		
		Eight Semester		
		Ninth Semester		
		Tenth Semester		



<p><b>2. CO-CURRICULAR ACTIVITIES</b></p> <p><b>(MAX 50)</b></p> <p><b>(Subject to maximum ceiling given in each sub-category)</b></p>	<p><b>33.33%</b></p>	<p>2.1: Recognition(Awards for winning) in International/National/ University Competitions (Such as Moot Court/ Trial advocacy/ competition:</p> <p><b><u>INTERNATIONAL</u></b></p> <ul style="list-style-type: none"> <li>· 10 points for 1<sup>st</sup> position.</li> <li>· 9 points for 2<sup>nd</sup> position</li> <li>· 8 points for 3<sup>rd</sup> position</li> </ul> <p><b><u>NATIONAL</u></b></p> <ul style="list-style-type: none"> <li>· 7 points 1<sup>st</sup> position</li> <li>· 6 points for 1<sup>st</sup> position.</li> <li>· 5 points for 3<sup>rd</sup> position</li> </ul> <p><b><u>INTRA-UNIVERSITY</u></b></p> <ul style="list-style-type: none"> <li>· 3 points for 1<sup>st</sup> position.</li> <li>· 2 points for 2<sup>nd</sup> position</li> <li>· 1 points for 3<sup>rd</sup> position</li> </ul> <p>Subject to <b>maximum 15 points</b> from this sub-category</p>		
		<p>2.2: Research Contribution:</p> <p>a) Publication of Journal Article/ Book Chapter</p> <ul style="list-style-type: none"> <li>· 05 Points for each publication</li> <li>· 05 points for editor/ editorial team</li> </ul> <p>b) Blog/ Case Comment/ Case analysis:</p> <ul style="list-style-type: none"> <li>· 2 points for each</li> </ul> <p>c) Paper Presentation:</p> <ul style="list-style-type: none"> <li>· 05 for international</li> <li>· 04 for national</li> <li>· 03 for university level</li> </ul>		



		<p>Subject to <b>maximum 10 points</b> from this sub-category.</p>		
		<p>2.3: Online Courses (minimum 10 hours duration)</p> <ul style="list-style-type: none"> <li>· 5 points for each completed course</li> </ul> <p>Subject to <b>maximum 10 points</b> from this sub-category</p>		
		<p>2.4: Participation in International/ National/ University Competitions (Debate/ Legal Vignette/ Judgment writing or any such similar law competition:</p> <ul style="list-style-type: none"> <li>· 05 points for international</li> <li>· 3 points for national</li> <li>· 2 for university/department level.</li> </ul> <p>Subject to <b>maximum 05 points</b> from this sub-category</p>		
		<p>2.5: Organized/ Participated in an activity including Legal Aid /Village Visit:</p> <ul style="list-style-type: none"> <li>· International Level: 05</li> <li>· National/ Open: 04</li> <li>· University/ Departmental level: 02</li> </ul> <p>Subject to <b>maximum 05 points</b> from this sub-category</p>		



		<p>2.6: Participation (only in co-curricular activities)</p> <ul style="list-style-type: none"> <li>· International: 03</li> <li>· National: 02</li> <li>· University: 01</li> </ul> <p>Provided that no mark has been awarded under criteria 2.1 for the same competition.</p> <p>Subject to <b>maximum 05</b> points from this sub-category</p>		
<p><b>3. Extra-Curricular Activities</b> <b>(MAX 15)</b></p>	<p><b>10%</b></p>	<p>3.1: Recognition/ award/ medals (only in extra-curricular activities)</p> <ul style="list-style-type: none"> <li>· International: 05</li> <li>· National: 04</li> <li>· University: 03</li> </ul> <p>3.2: Participation in sports/dance/music etc. including DSW/ CLAN Activities. (Provided that no mark has been awarded under criteria 3.1 for the same competition).</p> <ul style="list-style-type: none"> <li>· International: 03</li> <li>· National: 02</li> <li>· University: 01</li> </ul>		
<p><b>4.Scholarship(s)</b> <b>(Max 05)</b></p>	<p><b>3.33%</b></p>	<p>0.5 points for each semester. Provided if a student is getting any scholarship outside Manav Rachna University which is on yearly basis shall be calculated accordingly.</p>		
<p><b>Faculty Feedback</b> <b>(Max 05)</b></p>	<p><b>3.33%</b></p>	<p>Overall behaviour of the student during 5 years.</p>		
<b>Total Points</b>				



# MANAV RACHNA UNIVERSITY

Sector 43, Faridabad

## Manav Rachna University Prevention of Unfair Means (First Amendment) Regulation, 2023

In exercise of the power conferred in sub clause iv (e) of the clause 8 of the First Statutes, read with section 34 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Board of Management of the Manav Rachna University hereby makes the following Regulations relating to Unfair Means in the Examination.

### 1) Short Title, Application and Commencement

- This Regulation shall be called the Manav Rachna University Prevention of Unfair Means (First Amendment) Regulation, 2023
- This shall apply to all the students enrolled in Manav Rachna University.
- This shall come in force w.e.f 01 July 2023.

### 2) Definition

In this regulation unless the context otherwise requires;

- 'Invigilator' shall mean a faculty/staff of the University assigned with invigilation work in the examinations.
- 'Superintendent' shall mean a faculty member of the University assigned with responsibility to conduct examinations.
- 'Committee for prevention of Unfair Means' shall mean Committee for prevention of Unfair Means of the Manav Rachna University.
- "Unfair Means" means use of dishonest means or indulgence in disorderly conduct in the examination. The use of dishonest or unfair means in the examination includes:
  - Assisting in any manner whatsoever any other candidate in answering the question paper during the course of the examination.
  - Taking assistance from any other candidate or any other person or other material in answering the question paper during the course of the examination.
  - Carrying any book, paper, notes, or other material whatsoever likely to be used directly or indirectly by the candidate in connection with the examination, in the examination center.
  - Smuggling in an answer book or a continuation sheet.
  - Taking out or arranging to send out an answer book or its any page or continuation sheet.
  - Replacing or getting replaced an answer book or its any page or continuation sheet during or after the examination.
  - Being impersonated by any person in the examination.
  - Deliberately disclosing one's identify or making any distinctive mark in the answer book for that purpose.
  - Communicating with or talking to any other candidate or unauthorized person in or around the examination center during the course of the examination.
  - Communicating or attempting to communicate directly or through a relative, guardian and friend with an examiner with the object of influencing him in the award of marks.
  - Swallowing or destroying any note or paper found with him/her during examinations.
  - Note written on any part of clothing, body, desk, table, or any instrument such as setsquare, Instrument box, calculator, loose paper, admit card, question paper, photocopies of printed/ written matter and use of electronic gadget like mobile phones etc.
  - Consulting notes, books or any other outside person while going to toilet, etc. outside the Examination center.
- Disorderly conduct in the examination includes:
  - Misbehavior in connection with the examination, with the Superintendents, the Invigilator(s) on duty or the other staff working at the Examination Centre, or with any other candidate, in or





- around the examination center, before, during or after the examination hour.
- (ii) Leaving the examination room before the expiry of half an hour or without handing over the answer book to the Invigilator in-charge or without signing the attendance sheet.
  - (iii) Talking to another candidate or any other person inside or outside the Examination Hall during the examination, without the permission of supervisory staff.
  - (iv) Intentionally tearing off the answer book, a part thereof, or a continuation sheet.
  - (v) Disturbing or disrupting the examination.
  - (vi) Inciting other to leave the examination room or to disturb to disrupt the examination.
  - (vii) Carrying into the examination center any weapon or offence.
  - (viii) Carrying into the examination hall any mobile phone.
  - (ix) Or any activities which committee for "Prevention of Unfair means" may consider a case of unfair means.

Words and expression used but not defined in the Regulation and defined Act, Statute and Ordinances shall have the meaning respectively as assigned them in the Act, Statute and Ordinances.

### 3) Objective

To scrutinize the charges on the student and impose suitable penalty, if proved.

### 4) Constitution of the Committee for prevention of Unfair Means

a) The Committee for prevention of Unfair Means shall be constituted by the Vice Chancellor of the University as under

I. Dean -	Chairperson
II. Two Professors (by rotation)-	Member
III. Two Associate Professor (by rotation) -	Member
IV. Controller of Examination -	Member Secretary

The tenure of the committee shall be two years. Quorum for the meeting shall be three.

### 5) Function of the Committee for prevention of Unfair Means:

The Committee for prevention of Unfair Means shall perform the following functions-

- i. To consider the matters relating to alleged use of unfair means in the Examinations.
- ii. To enquire into alleged act of unfair means during examination referred to it by the Controller of the Examinations.
- iii. To give personal hearing to the students involved in alleged act of unfair means.
- iv. To submit their finding, conclusion and recommendation for quantum of punishment under the provision of this regulation to the Vice Chancellor. .

### 6. Classification of Categories of Offence/ Misdemeanor during conduct of an Examination

Category	Offence / Misdemeanor	Range of Punishment
I	<p>If during the examination hours (theory/practical), a student is found</p> <ul style="list-style-type: none"> <li>a) whispering/talking to another student in the examination-hall,</li> <li>b) Whispering/ talking to a person/another student outside the examination-hall while going to the urinal, for drinking water etc.</li> <li>c) Writes solutions either on the question paper or anywhere else except answer sheet, which may have relevance to the syllabus of the examination paper concerned.</li> </ul>	<p>The first answer-book (marked I) to be withdrawn and cancelled; and the second answer-book (marked II) to be provided and evaluated.</p>



II	<p>(i) If during the examination (Theory/practical), a student</p> <ol style="list-style-type: none"> <li>a) Unnecessarily argues or disobeys with invigilator or other examination staff,</li> <li>b) changes the allocated seat without the permission of Invigilator or occupies a seat not allotted to him/her,</li> <li>c) Writes abusive or obscene language in the answer book/question paper.</li> </ol>	Cancellation of the Examination in the paper of the day of incident only. Candidate to marked zero in the paper.
III	<p>(i) If during the examinations, (Theory/practical) a student is found <b>in possession of</b> any of the items listed below but it is established that he/she <b>has not used it</b>.</p> <ol style="list-style-type: none"> <li>a) Material written on any part of the body/ clothing or instrument.</li> <li>b) notes written on chair, table, desk or any other furniture items or room walls, floor etc.,</li> <li>c) an ordinary mobile phone with or without material stored in it,</li> <li>d) a smart mobile phone; programmable calculator or any other storage device or blue tooth based communication device or any other electronic gadget.</li> </ol> <p>(ii) If during the examinations (Theory/practical) a student is found guilty of hiding /placing notes or books or any other aid anywhere inside or outside the examination hall.</p> <p>(iii) In case of practical examination, presenting the examiner a practical or class work notebook not prepared by him/her.</p> <p>(iv) If a student is found attempting to influence the examiner by an appeal in the answer-book.</p>	The said theory or practical Examination of the concerned paper to be cancelled.
IV	<p>If during the examination (Theory/practical) a student is found to be</p> <ol style="list-style-type: none"> <li>a) <b>copying</b> <ol style="list-style-type: none"> <li>i. using any means enlisted in clause 3.III(i),</li> <li>ii. by consulting notes or books (as per clause 3.III(ii)) while being outside/inside the examination hall during examination hours,</li> </ol> </li> <li>ii. By passing on a copy of question(s) set in paper or a solution there of to anyone, excluding the invigilators.</li> <li>b) <b>receiving help</b> from or giving help to another student through some written material/ electronic device pertaining to the questions set in the paper concerned in the examination hall or outside during the examination hours.</li> <li>c) Allowing any other student to copy from his/her answer-book.</li> <li>d) exchanging question papers/ answer sheets during the examination</li> </ol>	The said theory or practical Examination of the concerned paper to be cancelled. He/She will not be allowed to appear in Supplementary examination of the paper and will be required to re-register the course. An affidavit is to be submitted by student and parent that action will not repeat in future and if it is repeated penalty of Rs.10,000/-, need to be paid before appearing in next scheduled examination.



	e) Swallowing or destroying any note or paper or any other material found on/with him/her.	
V	<p>A student is found guilty of having made previous arrangement through the help of any person, student, supervisory or ministerial staff of the institute or some other agency for</p> <ol style="list-style-type: none"> <li>possession of the solution of a question or questions set in the paper,</li> <li>obtaining help during the examination in connection with the question paper,</li> <li>Communicating or attempting to communicate directly or through someone else with the examiner or anybody connected with the institute examination for influencing them in the awards of marks/grades.</li> </ol>	All the theory/practical examination for that semester to be cancelled an affidavit by student and parent that action will not repeat in future and if it is repeated penalty of Rs.10, 000/-, need to be paid before appearing in next scheduled examination.
VI	<p>A student is found guilty of any of the following:</p> <ol style="list-style-type: none"> <li>smuggling in an answer-book, taking out or arranging to send out an answer-book,</li> <li>writing deliberately another student's roll number/enrollment number in his/her answer sheet,</li> <li>leaving the examination hall without delivering the answer sheet to the invigilator or part thereof and taking it away or taking breaks to move out of his/her allotted seat without consent of the Invigilator,</li> <li>tearing own or other student's answer sheet or part thereof,</li> <li>serious misconduct or non-compliance with the instructions of the invigilators inside or outside the examination hall before, during or after the examination,</li> <li>tempers marks during answer showing,</li> <li>Coming to the examination hall under the influence of alcoholic drink or prohibited narcotics.</li> <li>Pestering the invigilator for issues including extra time allotment, allowing sitting for examination without necessary ID proofs/documents etc. even the invigilator has turned down the request at first instance</li> </ol>	All the theory/practical examinations for the semester to be cancelled and the student to be debarred from appearing at all University examinations for the next one semester.
VII	<ol style="list-style-type: none"> <li>Leaking of Question paper in any manner (mobile phone etc), receiving help from outside.</li> <li>Candidate is guilty of forging the signatures of the authority on any document required in connection with the examination</li> </ol>	All the theory/practical examinations to be cancelled and the student to be debarred from appearing at all University examinations during the next one year of all the students involved (inside & outside).
VIII	<ol style="list-style-type: none"> <li>Misbehaving with the Examination Staff/Flying Squad inside or outside the examination hall before, during or after the examination.</li> <li>Carrying or using prohibitory items, weapons like scissor/knife etc. inside the examination hall.</li> </ol>	All the theory/practical examinations for the semester to be cancelled and the student to be debarred from appearing at all University examinations during the next one semester.



		FIR to be lodged in the nearby police station
IX	Impersonation by a student of this Institute.	For both the students involved all the theory/practical examinations for this semester to be cancelled and both to be debarred from appearing at all University examinations for one year. <b>In case student is not from our university then FIR to be lodged in the nearby police station</b>
	Cases not covered by the above guidelines	To be decided by the Unfair Means Committee on case-to-case basis with final approval from Vice Chancellor.
X	A student/person, who is not a candidate for any examination, is found committing or abetting in commission of any of the offences mentioned above.	To be dealt with as per law in an appropriate manner.

**Note: Competent Authority may modify the same depending upon the gravity of the offence/situation prevailing at that time on case to case basis. In case of offence/irregularities in examination not covered in the definition of unfair means, the decision of Vice-Chancellor shall be final.**

7. A person appearing in place of an actual candidate to appear in an examination shall invite registration of criminal case under Indian Penal Code by the Centre Superintendent on behalf of the Controller of Examination and a report shall be sent by the Centre Superintendent to the Controller of Examination in a separate sealed cover immediately after the examination of the day. Such, student shall be disqualified from passing the examination for which he/she was a candidate, and may, in addition, be debarred from appearing at any future examination of the University and declared not a fit and proper person to be admitted to any further examination of the University.
8. If within four months of the publication of the results, it is brought to the notice of the Controller of Examinations that a candidate was guilty of the use of dishonest or unfair means at the examination in respect of which (his/her) result was declared, the provisions of the Ordinance shall apply mutatis mutandis to the case of such a candidate provided that before imposing any penalty including the penalty of cancellation of his/her result. He/She shall be given another opportunity to show cause against the proposed punishment and his/her explanation, if any, shall be considered by the Academic Council of the University.

A candidate against whom an enquiry is pending about his/her allegedly having reported to the use of dishonest or unfair means or disorderly conduct in the examination or against whom action is initiated under the provisions of the proceeding clause shall, if she takes or has taken any subsequent examination, be deemed to have been only provisionally admitted to that subsequent examination. That Examination will stand cancelled and his/her result therefore would not be declared if on account of the punishment imposed on his/her as a result of the said enquiry or action, she would not have been entitled to take that examination but for his/her provisional admission thereto.

## 9. Procedure for Processing the Cases:

### 9.1 Actions by the Invigilator on detecting an Unfair Means case

In the event that a Unfair Means case is found, the invigilator will notify the exam office right away and follow the instructions below:

- (a) The invigilator, a member of the flying squad, or any other authorized person may suspect a student of using unfair means may be searched by them and they may take immediate custody of the answer book and other pertinent materials discovered with the student. Any papers, notes, books, electronic devices, or other forbidden items discovered in the student's possession must be signed by the student and the invigilator, sealed, and attached to the answer book that has been confiscated in the student's presence. No such material shall be returned to the students.



A photo of the writing may be taken using the available camera, mobile phone camera, etc. if the student is discovered to have written something on a bodily part or anywhere else.

The invigilator must properly document the nature of the offence in the event that a student engages in Unfair Means behavior other than the possession of unauthorized material, such as talking to fellow students, copying from fellow students, allowing fellow students to copy, discussing answers with fellow students or anyone else outside the classroom, etc.

- (b) The invigilator will obtain the student's completed and signed copy of the prescribed form for unfair means and record his or her comments on it in the designated location. The invigilator will also collect the duly signed comments of the above-mentioned official on the specified form in the event that the flying squad member or another authorized person discovers the Unfair Means case.
- (c) The confiscated answer book will be marked as one when the aforementioned formalities are finished, and a new answer book will be provided to the student to finish the exam. There will be an II mark in the recently printed answer book.
- (d) The invigilator must record it on the prescribed form if the student fails to turn in the necessary materials and/or declines to complete and sign the required forms and documents. In this situation, the co-invigilator may attest to the incident by signing. If there is not a co-invigilator, the invigilator will call the Superintendent, Deputy Controller of Examination, COE, or a representative from the examination office to observe the event.
- (e) As a result of this method, no additional time will be granted to finish the exam.
- (f) The invigilator is required to provide the following items to the Superintendent in an envelope after the test is complete:
  - a. Answer books properly labelled as I (confiscated copy) and II (freshly issued copy)
  - b. The material that was seized while the student was in possession of it, properly signed by both the student and the invigilator, enclosed in a sealed envelope.
  - c. The circumstances mentioned in the prescribed Unfair Means Case form properly completed and signed by the invigilator and witness (d).

## 9.2 Action taken by Controller of Examination:

The controller of examination along with Unfair Means Committee will carefully review the cases based on the material and papers submitted and will offer the concerned student, the concerned invigilator(s), and any additional official(s), if applicable, a chance to be heard. After properly defining the nature of the offence, it will submit its recommendation to the Vice Chancellor for review and approval. According to the Unfair Means Cases committee's decision, which the Vice Chancellor has legally accepted, necessary orders will be sent to the student through COE.

If a student is not found guilty, both of his answer sheets—marked I and II—will be made available for analysis before the outcome is announced

- 10. If the person concerned, fails to appear before the Committee on the day, time and place fixed for the meeting, give he/she one more opportunity to appear before the Committee in his/her defense. Even after offering two chances, if the person concerned fails to appear before the Committee, the Committee shall take decision in his/her case in his/her absence on the basis of whatsoever evidences/ documents available before it and same shall be binding on the implicated person concerned.

Registrar  
Manav Rachna University



**MANAV RACHNA UNIVERSITY**

**Sector 43, Faridabad**

**Leave Regulations**

In exercise of the power conferred by the clause 8 (iv) (e) of the First Statutes, read with section 34 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Board of Management of the Manav Rachna University hereby makes the following regulation to further amend the MRU (Leave) Regulation, 2018 namely-

1. (i) These regulation may be called MRU Leave (1<sup>st</sup> amendment) Regulation, 2023

(ii) This shall come in force from 1<sup>st</sup> January 2023.

2. In regulation 17 (i) of the MRU (Leave) Regulation, 2018 (hereinafter referred to as principal regulation) in clause (i) for the words "half pay for 2 months the words full pay for 3 months " shall be substituted.

3. Other provisions of the MRU (leave ) Regulation, 2018 shall remain unchanged

For Manav Rachna University

Registrar



## MANAV RACHNA UNIVERSITY

### MRU (LL.B) Regulations, 2022

In exercise of the power conferred in sub clause iv (e) of the clause 8 of the First Statutes, read with section 34 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Board of Management of the Manav Rachna University hereby makes the following Regulations relating to LL.B (3yrs) program.

#### 1) Short Title, Application and Commencement

- (a) This Regulation shall be called the MRU (LL.B) Regulations, 2022
- (b) This shall apply to all the students enrolled in LL.B program of the University.
- (c) This comes into force w.e.f 1<sup>st</sup> July 2022.

**2. Definitions:** Words and expression used in the Regulations and shall have the meaning as prescribed in Act, Statute and Regulations.

#### 3. Eligibility:

Candidates should have passed, with 50% or more marks in aggregate, in the Bachelor's degree in the qualifying 3 or 4-year bachelor's degree or 50% marks in aggregate, in the Master degree in case marks obtained in graduation is less than 50% in the examinations from a recognized University, or the minimum marks in aggregate as prescribed by the Academic Council from time to time, keeping in view the norms of regulatory bodies. The candidate having graduated/ post graduated from any stream including humanities, commerce, sciences or any combination of subjects, is eligible for admission in LLB (3 Year) Program.

#### 4. Merit Criterion for admission:

Admission to 3-year Law Program shall be made on the basis of marks or grades obtained in qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks / grade obtained in the entrance test conducted by the University or any other national level entrance test prescribed. Such admissions shall be made as per admission schedule notified by the University.

#### 5. Admission:

- (i) All admissions to the 3 year Law program shall be made as per the procedure prescribed by the Academic Council and approved by the Board of Management and notified in the admission brochure from time to time, through the Admission Committee.
- (ii) Admission and enrolment of students in the program shall be regulated in the manner as below:
  - (a) An admission notification clearly specifying the admission / enrolment criteria for each program as prescribed by the University shall be published in national / local newspapers and / or other media and also uploaded on the University website.
  - (b) All the admissions shall be made by the Admission Committee as per the eligibility conditions prescribed for the programs.



- (c) The candidates seeking admission to a program of study in the University must fulfill the eligibility criteria in terms of educational qualification, age or any other conditions as may be prescribed for it.
- (iii) No candidate shall be entitled to claim admission as a matter of right.
- (iv) The maximum number of seats, as approved by the Regulatory Body, in the LLB 3 Year program shall be determined by the Board of Management from time to time.
- (v) Every student shall be required to sign a declaration to the effect that he / she submits himself to the disciplinary jurisdiction and rules of the University.
- (vi) After the student is admitted to a particular program, he / she shall be given a unique and permanent enrolment / registration number. He / She shall be issued an identity card,

bearing the same which must be quoted by him/her in all communications with the University and in subsequent applications for an examination of the University.

- (vii) A student applying for change of his/her name in the record of the University should submit his/her application to the Registrar accompanied by
  - (i) The prescribed fee;
  - (ii) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself;
  - (iii) A publication from a newspaper in which the proposed change of name has been advertised.
 However, the provision relating to publication shall not be applicable in case where a woman student wants to change her name following her marriage in which case marriage certificate indicating the new name shall be valid.

**6. Migration from other Universities / Migration to other University:** Such cases shall be governed as per the provisions in the ordinance.

**7. Admission of the Candidates who have Gap Years after passing Eligibility Qualification:** Such cases shall be governed as per the provisions in the ordinance.

#### **8. Withdrawal of admission and fee refund**

A student shall have to submit an application to the Registrar or authorized officer of the University, in case he/she wants to withdraw his/her admission from the program of study in which admitted. He/she will be refunded the fee as per the Fee Refund Policy of the University announced in the admission brochure for that admission year.

#### **9. Program Structure**

##### **(i) Program Duration:**

- (a) The 3-year LLB program is a full-time undergraduate programs of three years' duration. The maximum time span in which a candidate must qualify the degree shall be 5 Academic Years, failing which





he/she shall not be allowed to continue his/her studies for the program.

- (b) The Law program offered shall be semester based and comprise six Semesters. Each semester shall normally be of 18-20 weeks duration, which is in compliance with the applicable rules and regulations of the Bar Council of India (BCI).
- (c) For a program, the academic year shall normally comprise Odd Semester and Even Semester.
- (d) The starting and ending dates of the semesters and the internship schedules shall be as per the academic calendar of the program, as notified by the University from time to time.

**(ii) Course of Study:** The program of study shall consist of the Core and/ or Elective Courses offered as prescribed by the BCI Rules of Legal Education in force. These courses could be offered in combination of various **L-T- P**

**Lecture (L):** Presentation & discussion, used to convey development of theories and/or systems; their applications; current status and future prospects to a large class.

**Tutorial (T):** A smaller class or group session aimed at problem solving; analysis and/or designing by applying what have been discussed in a lecture.

**Clinical Legal Education Component (P):** Moot Court / Seminar / Project Assignments, Module of the course aimed at enhancing advocacy skills as mandated by the BCI Rules of Legal Education in force.

The program of study shall consist of:

- (a) Core/ Compulsory Courses:** comprises of group of courses specifically required for a given program of study. These are compulsory for a student and no exemption is granted.
- (b) Elective Courses:** comprises of group of courses in a program where the student has the flexibility of choosing courses of his choice and interest.
- (c) Non-Teaching Credit Courses:** These courses involve no teaching. These shall include seminars, presentations, dissertations, projects, thesis etc.;
- (d) Multi-disciplinary/ Value Added Courses** for development of skills and other consanguine abilities. These courses are specially designed to address different scholastic abilities of students. These courses would focus on developing cognitive, affective and psychomotor skills.
- (e) Internship:** As per BCI Legal Education rules 2008, each registered student in the three year Program shall complete minimum of 12 weeks internship during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory Authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University may stipulate, where law is practiced either in action or in dispute resolution or in management.



Provided that internship in any year cannot be for a continuous period of more than four weeks and all students shall at least go through once in the entire academic period with Trial and Appellate Advocates.

- (f) **Any other course:** The department may prescribe any other course which in their opinion will add value to the student in terms of knowledge and skills and the student shall have to take that course which may or may not earn any credits.

**(iii) Program Credit Requirement:**

University shall follow the choice-based credit system. The total credit requirement for the award of the LL.B degree shall be 149. The number of courses and the credits assigned to them shall be as per the BCI Rules of Legal Education.

**(iv) Lower and Upper Limits for Credits Registered:**

A student has flexibility in terms of registering the credits during the semester. Due to any unavoidable circumstances, ill health or any other reason, if a student feels that he / she would not be able to take up the academic rigor, he / she may register for a minimum of 14 credits to maintain his / her continuity in the program. Student has also choice to register for a maximum of 32 credits in a semester, if he / she wish to complete the program either at a faster pace or needs to register for previous semester courses due to detention.

**10. Attendance:**

- (i) No student of Law Program (UG / PG) shall be allowed to take the End Semester Test / Examination in a subject, if the student concerned has not attended minimum of 70% of the classes, held in the subject concerned as also the Moot Court room exercises, tutorials and practical trainings conducted in the subject together.

Provided that, if a student for any exceptional reason fails to attend 70% of the classes held in any subject, the Dean of the University / Vice Chancellor may allow the student to take the test, if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subject taken together

Provided further that, a list of such students allowed to take the test with reason recorded be forwarded to the Bar Council of India.

Dean of concerned School shall announce the names of all such students who are not eligible to appear in a particular course/courses, normally within a week of end of classes and intimate the same to the Controller of Examinations for further necessary action.

**11. Conduct of Examination & Evaluation:**

- (i) **Conduct of Examination:**



- (a) The University shall conduct examinations as per the guidelines prescribed in the MRU(Examination) Regulations or as amended from time to time and shall notify the fees payable by the students for various examinations. A student who has not paid the prescribed fees within the specified time shall be dealt with as per rules of the University and shall not ordinarily be eligible to appear in the examination.
- (b) A student may not be permitted to appear in the end-semester examination, if he fails to satisfy the criteria for attendance and deposit the prescribed fee within stipulated date.

**(ii) Evaluation:**

The University shall follow a policy of continuous evaluation of student's learning with an objective of training a student to put in sustained, steadfast and disciplined effort over the entire period of study. Department may also follow Project/ Case Based Learning Model for a course or group of courses, as approved by the Academic Council on the recommendation of Board of studies, as a teaching method in which students acquire a deeper knowledge through active exploration of real- world challenges and problems.

It shall be the responsibility of concerned head of the department in consultation with Board of Study to finalize the scheme of evaluation for particular courses and the same shall be recommended to the Academic Council for its approval.

The method adopted for assessment duly approved by Academic Council shall be communicated to the students by the respective Department at the beginning of the session and shall be conducted under the continuous monitoring of the Head of the Department and faculty member(s) nominated for this purpose.

Normally, the evaluation for courses shall be done in three stages viz.-

- a) Mid-Term Examination (weightage 20%)
- b) Continuous Assessment (30% weightage)
- c) End-term Examination (50% weightage)

On recommendation of BOS, subjects can be assessed through any other method. The rubrics to achieve the desired outcome (CO and PO) shall be approved by BoS and shared with students.

Students may be asked to register for courses on NPTEL/MOOCs/other online platforms duly approved by the University. The evaluation of such courses may be based on the guidelines and shall be done on the basis of pre-decided rubrics communicated by concerned faculty to the students.



The final evaluation of a course shall be based on internal assessment and end semester examination and the internal assessment (with a maximum of thirty per cent. marks) based on instruments such as discussion forums, quizzes, assignments, sessional examinations and the complete evaluation scheme of a course shall be announced at the time of launch of the course.

The assessment for practical courses shall be done through one End Term Practical Examination (PT).

Summer training shall culminate in submission of project report and its evaluation by departmental committee.

#### **12. Preparation and Declaration of Results:**

All norms for preparation and declaration of results prescribed in the MRU (Examination) Regulation, 2022 shall be followed.

#### **13. Use of Unfair Means:**

All cases regarding reported use of Unfair Means in the examination shall be dealt as per the provisions under the regulation on prevention of unfair means in the examination.

**14. Examination Grievance Committees:** shall be constituted as per provisions in the regulation for conduct of examination.

**15. Student Promotion Policy:** Promotion of students admitted to LL.B program to subsequent years shall be governed by the Manav Rachna University (Student Promotion Regulations, 2018 and amended from time to time.

#### **16. Graduation Requirements:**

##### **Minimum Credits:**

Candidate shall have to earn the minimum credits as per the approved scheme of program to become eligible for the award of degree. These credits should be earned under different categories as follows:

A student shall register and earn credits for

- (a). All core courses as specified in the program structure in force;
- (b). Number of elective courses as specified in the program structure in force;
- (c). All Internships / trainings as specified in the program structure in force;

##### **Note:**

Students shall also pass all mandatory courses, audit courses and shall fulfill any other requirement as prescribed by the Department from time to time.



**Credits earned at different universities/Institutes:**

Credits earned by a student through course work / project work / internship at other recognized Institutions / Industry / Organization in India or abroad shall be counted towards total credit earned by the student for award of degree. This shall be facilitated with the approval of the Dean/ HOD of the School of Law on the recommendations of the department.

**i. Academic Bank of Credit**

The University shall facilitate to open an individual account with the Academic Bank of Credits opened and operated by a student, to which all academic credits earned by the Student from course(s) of study are deposited, recognized, maintained, accumulated, transferred, validated or redeemed for the purposes of the award of degree/diploma/certificates etc. by the University and other provisions in accordance with the regulations prescribed by the UGC (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 and amended from time to time ;

The norms in respect to the curriculum content, curriculum transaction, educational technologies for the courses offered, their timing, continuous evaluation methods, attendance and novel methods of assessment shall be as per the academic regulation prescribed by the University consistent with the overarching policy and philosophy of holistic, multidisciplinary education under National Education Policy-2020.

Credits earned and deposited with ABC shall be valid for the purpose of redemption to a degree or diploma or Post Graduate diploma or certificate, for varying duration as specified by the credit awarding and credit accepting Institution subject to a maximum duration of seven years.

For Manav Rachna University

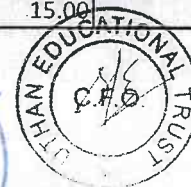
Registrar



## MRU PROPOSED BUDGET: 2023-24

Annexure-VII

S. No.	Particulars	ACTUAL EXP. APRIL '22 TO FEB '23	REVISED BUDGET 2022- 23	PROPOSED Budget 2023-24
A)	<b>PERSONNEL:</b>			
a)	Teaching Staff	1304.18	1455.00	2,045.00
b)	Non-teaching Staff	476.56	525.00	620.00
c)	Salary for visiting/expert lectures incl. knowledge partners	121.77	175.00	175.00
d)	Salary for Contractual Staff for various services i.e. Security, Housekeeping	163.93	200.00	210.00
	<b>TOTAL - PERSONNEL</b>	<b>2066.44</b>	<b>2355.00</b>	<b>3,050.00</b>
B)	<b>NON-RECURRING EXPENDITURE:</b>			
1	Machinery & Equipments (incl. lab)	56.17	56.00	100.00
2	R&D Software & Equipments	50.00	64.00	170.00
3	Furniture & Fixtures	119.48	135.00	59.00
4	IT (incl. software)	23.22	105.00	112.00
5	Building Incl. WIP	563.99	600.00	166.00
	<b>TOTAL - NON-RECURRING</b>	<b>812.86</b>	<b>960.00</b>	<b>607.00</b>
C)	<b>RECURRING EXPENDITURE:</b>			
1	Scholarship to Students	361.08	380.00	300.00
2	Students Welfare	46.97	50.00	56.00
3	Students Training	62.94	75.00	60.00
4	Books & Journals (incl. library, e- journals, magazines etc)	32.03	45.00	55.00
5	Sports Activities	3.12	5.00	25.00
6	Lab Consumables	3.71	5.00	6.00
7	Faculty & staff Development	25.1	30.00	35.00
8	Printing & Stationery	38.76	50.00	60.00
9	Repair & Maint. of Furniture & Fix.	0.61	6.00	6.00
10	Repair & Maint. of Equipments & Electricals	4.69	10.00	10.00
11	Electricity & Fuel Charges	159.8	200.00	220.00
12	Maintenance - Environment, Health & Safety	26.6	30.00	30.00
13	Maintenance - IT & Communication	22.62	30.00	104.00
14	R & D Expenditure	1.25	45.00	50.00
15	Start up innovation	0	40.00	50.00
16	Repair & maintenance of Building	10.21	37.00	37.00
17	Horticulture	4.28	12.00	18.00
18	Staff Welfare Exp.	12.88	15.00	16.00



Lupshak

S. No.	Particulars	ACTUAL EXP. APRIL '22 TO FEB '23	REVISED BUDGET 2022- 23	PROPOSED Budget 2023-24
19	Exam. Exp./Univ. Charges/Affiliation exp.	33.09	40.00	42.00
20	Mess expenses	152.05	180.00	244.00
21	Travelling & Conveyance	5.73	10.00	15.00
22	Student Admission, Evaluation & Assessment, Seminars & Events	593.19	670.00	810.00
23	Community outreach	17.45	18.00	20.00
24	Re-payment of loan	614.81	660.00	600.00
25	Interest & finance chgs.	302.35	330.00	500.00
26	Professional & Consultancy charges	13.74	25.00	30.00
27	Rent	26.21	30.00	50.00
28	Insurance	7.9	12.00	15.00
29	Membership & Subscription	4.43	8.00	10.00
30	Rates & taxes	5.46	8.00	10.00
31	Miscellaneous & Contingent Exp.	0.08	5.00	10.00
<b>TOTAL - RECURRING</b>		<b>2593.14</b>	<b>3061.00</b>	<b>3,494.00</b>
<b>TOTAL EXPENDITURE</b>		<b>5,472.44</b>	<b>6,376.00</b>	<b>7,151.00</b>

**GURU PROPOSED BUDGET: 2023-24**

Particulars	ACTUAL EXP. APRIL '22 TO FEB '23	REVISED BUDGET (2022-23)	PROPOSED Budget 2023-24
<b>INCOME:</b>			
1 Academic Fee from students	4242.4	4275.00	5,250.00
2 Hostel Fee	531.04	540.00	600.00
3 Other Income/Interest	442.54	453.00	400.00
<b>TOTAL INCOME</b>	<b>5,215.98</b>	<b>5,268.00</b>	<b>6,250.00</b>
(Shortfall), to be funded by loan/creditors etc.	(256.46)	(1,108.00)	(901.00)



*Subhash*

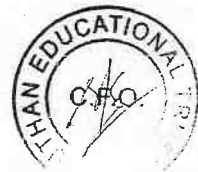






**MANAV RACHNA UNIVERSITY | AY 2023-24 | Fee Structure**

Sl. No.	Programme	1 <sup>st</sup> Installment					2 <sup>nd</sup> Installment			Total Fee AY 2023-24	
		Tuition Fee	Development Fee	University Fee*	Student Resource Fee	Training Partner Fee	Total of 1 <sup>st</sup> Installment	Tuition Fee	Development Fee		Total of 2 <sup>nd</sup> Installment
	B.Tech. Computer science & Engg.	75000	18000	12000	32500		137500	75000	17000	92000	229500
	B.Tech. in Computer Science with specialization in ( Artificial Intelligence & Machine Learning, Cloud Computing, DevOps&Automation, Cyber security& Threat Intelligence,	81000	18500	12000	32500	30500	174500	81000	19000	100000	274500
	B.Tech. in Robotics & Artificial Intelligence)	75000	18000	12000	32500		137500	75000	17000	92000	229500
	B.Tech. in Mechanical Engg. With specialization in Smart Manufacturing & Automation	50000	18500	12000	32000	10000	122500	50000	17000	67000	189500
	B.Tech. in Electronics & Communication Engineering	52500	15000	12000	32500		112000	52500	15000	67500	179500
	B.Tech. in Electronics & Communication Engineering with specialization in VLSI Design & Verification	52000	16000	12000	32000	34000	146000	52000	15000	67000	213000
	B.Tech.-Lateral (CSE)	60000	18000	12000	24500		114500	60000	17000	77000	191500
	B.Tech.-Lateral (AIML, Cloud DevOpsAutomation, Cybersecurity & Threat Intelligence)	71000	18000	12000	24500	30500	156000	71000	17000	88000	244000
	B.Tech.-Lateral ( ME, Electronics & Communication)	50000	16000	12500	17000		95500	50000	16000	66000	161500
	B.Tech. Lateral in Mechanical Engg. With specialization in Smart Manufacturing & Automation	50000	16000	12500	17000	10000	105500	50000	16000	66000	171500
	B.Tech.-Lateral (Electronics & Communication Engineering with specialization in VLSI Design & Verification)	50000	16000	12500	17000	34000	129500	50000	16000	66000	195500
	B.Tech.-Lateral(Robotics & Artificial Intelligence)	60000	18000	12000	24500		114500	60000	17000	77000	191500
	M.Tech. (All)	35000	10000	12000	16000		73000	35000	10000	45000	118000
	BBA (Health Care Management, Finance & Accounts, Entrepreneurship & Family Business, Operations Management with specialization in Supply Chain Management Logistics & Projects Management)	67500	16500	12000	22000		118000	67500	12000	79500	197500
	BBA ( Business Analytics)	67500	16500	12000	24500	12000	132500	67500	12000	79500	212000
	MBA	110000	18000	12000	37500	24000	201500	110000	17000	127000	328500
	M.Sc.-Physics, Chemistry, Mathematics	25000	11000	9000	12000		57000	25000	11000	36000	93000
	B.Ed.	35000	13500	12000	18000		78500	35000	12000	47000	125500
	BA./B.Sc. B.Ed Integrated	35000	13500	12000	18000		78500	35000	12000	47000	125500
	B.A. LLB	64000	18500	12000	24000		118500	64000	19000	83000	201500
	BBA LLB	64000	18500	12000	24000		118500	64000	19000	83000	201500
	LLB* (3 years)	55000	16500	12000	14000		97500	55000	12000	67000	164500
	LLM (One Year)	61000	18000	12000	14000		105000	61000	12000	73000	178000
	LLM Part Time (Two Year)	37500	13000	12000	14000		76500	37500	12000	49500	126000



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**MANAV RACHNA UNIVERSITY**  
Sector 43, Faridabad

**Manav Rachna University Student Promotion  
(First Amendment) Regulations, 2023**

In exercise of the power conferred by the clause 8 (iv) (e) of the First Statutes, read with section 34 of the Haryana Private Universities Act, 2006, and further amended as Haryana Private Universities (Second Short Title Amendment) Act 2014 (Haryana Act no. 26 of 2014), the Board of Management of the Manav Rachna University hereby makes the Regulation relating to Student Promotion.

**(1) Short Title, Application and Commencement**

- (a) These Regulation shall be called the Manav Rachna University Student Promotion (First amendment) Regulations, 2023
- (b) This shall come in force from July, 2023

**(2) Scope**

These regulations shall apply to student of under graduate programs offered by the University.

**(3) Definitions:**

- (a) "Grade Improvement" shall mean improvement of grade of a course to improve SGPA/CGPA.
- (b) "Higher Semester" shall mean subsequent semesters of the program of studies after first semester.
- (c) "Supplementary Examination" shall mean supplementary examination conducted by the University during odd and even semesters.
- (d) "Supplementary Chances" shall mean number of chances to appear in the supplementary examination
- (e) "Academic Calendar" shall mean the schedule of various academic activities that will take place during a particular semester/year

Words and expression used but not defined in the Regulation and defined Act, Statute and Ordinances shall have the meaning respectively as assigned them in the Act, Statute and Ordinances.

**(4) Promotion to Higher Semesters/ Conduct of Supplementary Exam**

- (a) Student shall have to score minimum 40% marks in internal assessments, 40% marks in End term Examination and have to Score 40% marks in Total Assessment (Internal and external) to get a pass grade in a course.
- (b) Students shall be allowed 2 supplementary chances only to convert the F (Fail) Grade into a P (Pass) Grade. This chance must be availed by the student within 1 year of the declaration of F Grade. The 1st chance should be availed immediately after the Main



end term exam and the 2nd chance after a semester.

- (c) If a grade is not converted to a pass grade in these two chances, the student shall be given chance by re-registering for the previous odd semester courses in the next odd semester on priority, along with all the regular students and for the previous even semester courses by re-registering in next even semester on priority along with all the regular students.
- (d) Students are required to maintain a minimum CGPA of 5.00 every year otherwise have to go for grade improvement in the subsequent semester/year.

#### 5. Methodology for registration of the courses:

- i. Students are required to successfully clear their supplementary exams and the pending courses from the previous semester (due to detention or failure in exams) before they can proceed to register for courses in the successive odd/even semesters.
- ii. If a student fails to clear the first-year courses or **unable to maintain 5 CGPA** till 2<sup>nd</sup> year, shall not be promoted to the third year.
- iii. Similarly, if a student fails to clear their second-year courses **or unable to maintain 5 CGPA** till 3<sup>rd</sup> year, shall not be promoted to the fourth year.
- iv. For Integrated Law Programs, if a student fails to clear their third-year courses or **unable to maintain 5 CGPA** till 4<sup>th</sup> year, shall not be promoted to the fifth year.

#### 6. Grade Improvement

a) Students will be allowed to choose courses to improve their SGPA/CGPA throughout the entire duration of the program. These courses will be indicated as "Grade Improvement" during the Course Registration process.

(b) The final grade considered for SGPA/CGPA calculations will be the higher of the two grades obtained by the student for the course. However, the student will be required to pay the applicable fees as per University norms.

(c) Students wishing to appear for grade improvement will be permitted to take only the end-term examination to improve their grades. Previous internal and mid-term marks will remain valid.

(d) If a student is absent for the end-semester examination, the old grades for that subject will be considered, and the student will not be entitled to a re-examination in such cases.

(e) If a student fails to secure higher grades through the grade improvement process, resulting in a reduction in their overall CGPA, the original result before registering for grade improvement will be retained.

#### 7. Add / Drop of Courses:

a) Students are given the option to add or drop courses from their registered course list for a semester within two weeks of registrations of that semester. This can be done on or before a specific date mentioned in the Academic Calendar.

(b) Students have the opportunity to add a course within one week of the semester's start, and their attendance will be monitored starting from the day they register for that course.



Withdrawal from a course is allowed up to **two weeks after the semester** begins. To withdraw, students must submit an application on a prescribed form available in the University's Academic Section, after obtaining approval from the Head of the department.

**(c)** During the completion of the registration form or any subsequent changes, every student is required to consult their faculty adviser or the nominated mentor appointed by the respective Departments.

**Minimum Number of Students to be Registered in an Elective Course:** For undergraduate elective courses and specializations in postgraduate courses, the course will be conducted only if there is a minimum registration of 30% of the admitted students, with a minimum requirement of 10 students. Additionally, no elective course shall be offered to a section with more than 60 students. Any deviation from this rule must have prior approval from the Vice Chancellor.

**For and on behalf of  
Manav Rachna University**

**Registrar**

